

**Project:** 1C01c SK TC164:2010-vAConsult

Liaison TC164 – TC312

**Responsible** Gerard van Amerongen**Evaluators** TB / PD**Stage** Closed**Total Budget** €7 000.00**Start Date** 31/03/2011**Status** Completed**Appr. fund.** €7 000.00**Contr. End** 01/04/2012**Last Update****Final fund.** €7 000.00**Fores. End** 01/04/2012**End Date** 01/04/2012**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st\\_Call\3-Projects\15-C-SK TC1642010-vACo](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st_Call\3-Projects\15-C-SK TC1642010-vACo)**Link\_DB** [http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page\\_view\\_findpost\\_p\\_819](http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_819)**PROJECT COMPLETED****Action** File

TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		27/12/2012	

Payment	Status	Request	Payment	Value	Description
Balance payment	Completed		27/12/2012	€4 900.00	
Initial advance	Completed	20/07/2011	27/07/2011	€2 100.00	

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed			
Contract received	Completed		20/06/2011	

REPORTING	Status	Start Date	Due Date	Description
Final report	Completed		15/03/2012	
Report SKN Meeting 12	Completed		15/03/2012	
Report Approved	Completed		01/12/2012	

**Project:** 1C02a Check 12976-Fraunhofer

Proposal for harmonized check list of factory inspection related to factory made systems

<b>Responsible</b>	Korbinian Kramer	<b>Evaluators</b>	RK / RM / EM / JS / SS
<b>Stage</b>	Closed	<b>Total Budget</b>	€15 000.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€15 000.00
<b>Last Update</b>		<b>Final fund.</b>	€15 000.00
		<b>Start Date</b>	16/06/2012
		<b>Contr. End</b>	31/10/2012
		<b>Fores. End</b>	31/03/2012
		<b>End Date</b>	20/09/2012

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st\\_Call\3-Projects\02-A-Check 12976-Fraunh](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st_Call\3-Projects\02-A-Check 12976-Fraunh)**Link\_DB** [http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page\\_p\\_811-entry811](http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_p_811-entry811)**PROJECT COMPLETED**

Action File

TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		27/12/2012	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	19/07/2011	22/07/2011	€4 500.00	
Balance payment	Completed	27/12/2012	27/12/2012	€10 500.00	

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed	02/05/2011	02/05/2011	
Contract Signed and returned	Completed	13/01/2012	13/01/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN meeting 12	Completed	15/03/2012	15/03/2012	
Final report	Completed	20/09/2012	20/09/2012	
Report Approved	Completed	01/12/2012	01/12/2012	

**Project:** 1C04a EN13203-3 solar-SWT

"Solar friendly" alternative to "EN 13203-3"

**Responsible** D. Bestenlehner**Evaluators** WE / AB / TB**Stage** Execution**Total Budget** €14 950.00**Start Date** 20/07/2011**Status** In Progress**Appr. fund.** €14 950.00**Contr. End** 19/01/2012**Last Update** 19/09/2013**Final fund.****Fores. End** 31/07/2013**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st\\_Call\3-Projects\04-A-EN13203-3 solar-SW](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st_Call\3-Projects\04-A-EN13203-3 solar-SW)**Link\_DB** [http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page\\_view\\_findpost\\_p\\_812](http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_812)

Conclusion delayed: foreseen for July 2013. The (non-critical) delay arose from unforeseen problems with the simulation in general and the resulting necessary revision of the simulation model.

**Action** NEEDED 26/09/2013

Request for periodical report: ddln 11/09/13

TASKS	Status	Start Date	Due Date	Description
Request for update on status	Completed	30/07/2013		Awaiting reply - if not closed, ask for periodical report
Follow-up request for update on status	In Progress	20/08/2013		Awaiting reply
Update on status received	Completed	21/08/2013		Reply: still problems with the model validation process
Further request for update on status	Not Started	19/09/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	30/08/2011	31/08/2011	€4 485.00	
Balance payment	Not Started	05/02/2013		€0.00	

CONTRACT	Status	Start Date	Due Date	Description
Contract Received	Completed		21/06/2011	
Contract Signed and returned	Completed		13/01/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 12	Completed		21/03/2012	
Update on project status	Completed	06/02/2013	27/02/2013	PD email w/ request -> reminder 22/02
Report SKN Meeting 14	Completed	06/02/2013	11/03/2013	E-mail PD
Report SKN Meeting 15	In Progress	05/09/2013	11/09/2013	Email request for PR : 3/9/13

**Project:** 1C07a Legio2010-vAConsult

Literature study on Legionella

**Responsible** Gerard van Amerongen**Evaluators** RK / RM / TB / PD

<b>Stage</b>	Closed	<b>Total Budget</b>	€27 150.00	<b>Start Date</b>	27/06/2011
<b>Status</b>	Completed	<b>Appr. fund.</b>	€27 150.00	<b>Contr. End</b>	31/12/2011
<b>Last Update</b>		<b>Final fund.</b>	€27 150.00	<b>Fores. End</b>	15/04/2012
				<b>End Date</b>	15/03/2012

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TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		13/09/2012	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	20/07/2011	27/07/2011	€8 145.00	
Balance payment	Completed	18/05/2012	13/09/2012	€19 005.00	

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed			
Contract received	Completed		20/06/2011	

REPORTING	Status	Start Date	Due Date	Description
Final report	Completed		15/03/2012	
Report SKN Meeting 12	Completed		15/03/2012	
Report Approved	Completed		06/09/2012	

**Project:** 1C09a SK 12977-PlanEnergi

Solar Keymark for "Custom built systems"

**Responsible** Jan Erik Nielsen**Evaluators** WE / EM / JS / SS

<b>Stage</b>	Closed	<b>Total Budget</b>	€20 000.00	<b>Start Date</b>	01/04/2011
<b>Status</b>	Completed	<b>Appr. fund.</b>	€20 000.00	<b>Contr. End</b>	31/03/2012
<b>Last Update</b>		<b>Final fund.</b>	€20 000.00	<b>Fores. End</b>	01/10/2012
				<b>End Date</b>	01/10/2012

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st\\_Call\3-Projects\09-A-SK 12977-PlanEnergi](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st_Call\3-Projects\09-A-SK 12977-PlanEnergi)**Link\_DB** [http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page\\_view\\_findpost\\_p\\_814](http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_814)**PROJECT COMPLETED****Action** File

TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		27/12/2012	

Payment	Status	Request	Payment	Value	Description
Balance payment	Completed		27/12/2012	€13 965.00	
Initial advance	Completed	17/05/2011	22/07/2011	€6 035.00	

CONTRACT	Status	Start Date	Due Date	Description
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Contract Signed and returned	Completed			
Contract received	Completed			

REPORTING	Status	Start Date	Due Date	Description
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Report SKN Meeting 2	Completed		14/03/2012	
Final report	Completed		01/10/2012	
Report Approved	Completed		01/12/2012	

**Project:** 1C10b CE 2010-SWT

CE-marking of collectors

**Responsible** Stephan Fischer**Evaluators** WE / EM / AB**Stage** Closed**Total Budget** €27 900.00**Start Date** 08/07/2011**Status** Completed**Appr. fund.** €27 900.00**Contr. End** 31/01/2012**Last Update** 02/08/2013**Final fund.****Fores. End** 31/03/2013**End Date** 11/03/2013**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st\\_Call\3-Projects\10-B-CE 2010-SWT](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st_Call\3-Projects\10-B-CE 2010-SWT)**Link\_DB** [http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page\\_view\\_findpost\\_p\\_815](http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_815)**PROJECT COMPLETED****Action** File

TASKS	Status	Start Date	Due Date	Description
Upload deliverables	Completed	09/03/2013	09/03/2013	<a href="http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_p_815#entry815">http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_p_815#entry815</a>
Request for final invoice	Completed	14/07/2013	15/07/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	20/07/2011	27/07/2011	€3 870.00	
Balance payment	Not Started	15/07/2013	02/08/2013	€24 030.00	Inv. 30289 - 15/7/2013

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed			
Contract received	Completed		11/07/2011	
Amendment to contract	Completed	05/02/2013	25/02/2013	Sent by email - waiting -> reminder 22/02 - SF reply: files by 1/03

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 12	Completed		20/03/2012	<b>PROJECT EXTENDED WITH MORE FUNDS AND TIME !!!</b>
Final report	Completed	25/02/2013		
Evaluation report	Completed	25/02/2013	27/03/2013	Deliverables not received -> PD email request: 28/2
Final evaluation	Completed	27/03/2013		Final Eval. Sent to evaluators 27/03: AGJ: OK / AB: OK / AW: OK
Final call to evaluators (ultim.)	Completed	03/06/2013	07/06/2013	APPROVED

**Project:** 1C12b SK Update-SP

"Polymer sealings in solar collectors: Review of appropriate standards and writing a guide for manufacturers (PSC)"

**Responsible** Peter Kovacs**Evaluators** WE / AB / JS / SS

<b>Stage</b>	Closed	<b>Total Budget</b>	€20 000.00	<b>Start Date</b>	27/04/2011
<b>Status</b>	Completed	<b>Appr. fund.</b>	€20 000.00	<b>Contr. End</b>	31/01/2012
<b>Last Update</b>	15/07/2013	<b>Final fund.</b>	€20 000.00	<b>Fores. End</b>	30/11/2012
				<b>End Date</b>	18/02/2013

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st\\_Call\3-Projects\12-B-SK Update-SP](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st_Call\3-Projects\12-B-SK Update-SP)**Link\_DB** [http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page\\_view\\_findpost\\_p\\_816](http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_816)**PROJECT COMPLETED****Action** File

TASKS	Status	Start Date	Due Date	Description
Update on project status	Completed	06/02/2013	18/02/2013	PD sent email - report received
Request final invoice	Completed	17/06/2013	01/07/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	06/07/2011	22/07/2011	€6 000.00	
Balance payment	Completed	01/07/2013	15/07/2013	€14 000.00	Inv. 230182-13504489

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed			
Contract received	Completed		01/06/2011	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 12	Completed		20/03/2012	
Final report	Completed	18/02/2013		<a href="http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_1651">http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_1651</a>
Evaluation report	Completed		28/02/2013	
Evaluators assessment	Completed	28/02/2013		new reminder 27/03 + 15/04
Final call to evaluators (ultim.)	Completed	03/06/2013	07/06/2013	AB-OK / JS-OK/ SS-OK

**Project:** 1C13c AdminSFC2010-ESTIF

Administration of SCF

<b>Responsible</b>	Pedro Dias	<b>Evaluators</b>	RK / RM / EM / TB
<b>Stage</b>	Closed	<b>Total Budge</b>	€8 950.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€8 950.00
<b>Last Update</b>		<b>Final fund.</b>	€8 950.00
		<b>Start Date</b>	01/10/2010
		<b>Contr. End</b>	01/04/2012
		<b>Fores. End</b>	01/04/2012
		<b>End Date</b>	01/04/2012

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**Link\_DB** [http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page\\_view\\_findpost\\_p\\_817](http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_817)

**PROJECT COMPLETED**

ESTIF: EUR 1 600  
JEN: EUR 7 350 (6 600 + 750)

**Action** File

TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		27/12/2012	

Payment	Status	Request	Payment	Value	Description
Balance payment	Completed		27/12/2012	€6 265.00	
Initial advance	Completed		22/07/2011	€2 685.00	

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed			
Contract received	Completed		16/06/2011	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 12	Completed		20/03/2012	
Final report	Completed			
Report Approved	Completed		01/12/2012	

**Project:** 1C14c GloboCert-PlanEnergi

Global certification and ISO/EN harmonisation

**Responsible** Jan Erik Nielsen**Evaluators** TB / PD**Stage** Closed**Total Budget** €5 000.00**Start Date** 01/04/2011**Status** Completed**Appr. fund.** €5 000.00**Contr. End** 31/03/2012**Last Update****Final fund.** €5 000.00**Fores. End** 31/07/2012**End Date** 28/08/2012**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st\\_Call\3-Projects\14-C-GloboCert-PlanEner](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\1st_Call\3-Projects\14-C-GloboCert-PlanEner)**Link\_DB** [http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page\\_view\\_findpost\\_p\\_818](http://gaist.unidev.eu/index.php?/topic/582-1st-call-scf/page_view_findpost_p_818)**PROJECT COMPLETED****Action** File

TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		10/01/2013	

Payment	Status	Request	Payment	Value	Description
Balance payment	Completed		10/01/2013	€3 500.00	
Initial advance	Completed	17/05/2011	21/06/2011	€1 500.00	

CONTRACT	Status	Start Date	Due Date	Description
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Contract Signed and returned Completed

Contract received Completed

REPORTING	Status	Start Date	Due Date	Description
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Report SKN Meeting 12 Completed 14/03/2012

Final report Completed 28/08/2012

Report Approved Completed 01/12/2012

**Project:** 2C02a Pcalc-SP

Extension of Collector Energy output calculation tool

**Responsible** Peter Kovacs**Evaluators** RKR/RM/WE/EM/AB/SS**Stage** Closed**Total Budget** €10 000.00**Start Date** 13/01/2012**Status** Completed**Appr. fund.** €10 000.00**Contr. End** 13/05/2012**Last Update** 25/06/2013**Final fund.****Fores. End** 05/09/2012**End Date** 19/02/2013**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd\\_Call\3-Projects\2C2A-Pcalc-SP](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd_Call\3-Projects\2C2A-Pcalc-SP)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/80-2c2a-pcalc/>**PROJECT COMPLETED****Action** File

TASKS	Status	Start Date	Due Date	Description
Tool available online	Completed		19/02/2013	
CLOSED	Completed		02/06/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	06/02/2012	15/03/2012	€3 000.00	
Balance payment	Completed	21/05/2013	02/06/2013	€7 000.00	Final Payment

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		18/12/2011	
Contract Signed and returned	Completed		13/01/2012	

REPORTING	Status	Start Date	Due Date	Description
Final report	Completed		05/09/2012	03/09: PK sent Final report+2 annexes
Evaluation Report	Completed	22/02/2013	01/03/2013	Email sent 1/03
Final evaluation	Completed	01/03/2013		SS-OK / RKR - OK / AB with doubts on air collectors not being included - to be clarified (reminder 15/04)
Clarification (final remarks)	Completed	26/03/2013		Awaiting confirmation AB
Final approval	Completed	26/03/2013	01/06/2013	No further comments. Considered as approved.
Final notes	Completed	01/06/2013	01/06/2013	IMPPT: Clarifications with AB needed (wants approval 90%)

**Project:** 2C02b SK-LCMS-Demokritos

Procedures for the certification of performance of large custom-made solar thermal systems, with particular emphasis on the modeling tools

<b>Responsible</b>	S. Babalis	<b>Evaluators</b>	RKR/WE/AB/JS/SS
<b>Stage</b>	Closed	<b>Total Budget</b>	€15 000.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€15 000.00
<b>Last Update</b>	29/03/2013	<b>Final fund.</b>	€15 000.00
		<b>Start Date</b>	13/01/2012
		<b>Contr. End</b>	31/12/2012
		<b>Fores. End</b>	12/01/2013
		<b>End Date</b>	11/01/2013

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**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/81-2c2b-sk-lcms/>

**PROJECT COMPLETED**

Action File

TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		26/03/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	16/03/2012	23/03/2012	€4 500.00	# 61 - 03/12 - Pmt. Request
Balance payment	In Progress	26/03/2013	29/03/2013	€10 500.00	#... - 03/13 - Invoice total

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		22/12/2011	
Contract Signed and returned	Completed		13/01/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 2	Completed		31/07/2012	
Final evaluation	Completed	24/01/2013	30/01/2013	Evaluations : JS OK (25/01) / AB OK (06/02) / RKR OK (10/02) Missing SS - voice_msg PD @ 25/2
Final approval	Completed	22/02/2013	04/03/2013	Finally approval by SS (4/3)

**Project:** 2C03a TC312-WG1-SEAS

Part financing of CEN secretariat for solar collector working group (CENWG1)

<b>Responsible</b>	Jan Olof Dalenbäck	<b>Evaluators</b>	RKR/WE/EM/SS/TB/PD
<b>Stage</b>	Closed	<b>Total Budget</b>	€6 000.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€6 000.00
<b>Last Update</b>	29/03/2013	<b>Final fund.</b>	€6 000.00
		<b>Start Date</b>	09/02/2012
		<b>Contr. End</b>	31/12/2012
		<b>Fores. End</b>	
		<b>End Date</b>	18/02/2013

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Action File

TASKS	Status	Start Date	Due Date	Description
Update on status	Completed	06/02/2013	22/02/2013	PD sent email. Reply received
Invoice requested	Completed	12/03/2013	18/03/2013	
CLOSED	Completed		29/03/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	16/04/2012	06/07/2012	€1 800.00	#92 - Invoice
Balance payment	In Progress	18/03/2013	29/03/2013	€4 200.00	#...-Invoice 414

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		08/02/2012	
Contract Signed and returned	Completed		09/02/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 13	Completed		03/09/2012	28/08: JD is checking. 03/09: PK sent it
Final report	Completed		19/02/2013	<a href="http://gaist.unidev.eu/index.php?/topic/1513-final-project-report/">http://gaist.unidev.eu/index.php?/topic/1513-final-project-report/</a>
Evaluation report	Completed	22/02/2013	01/03/2013	Email send 1/3 - Final conclusion expected in Feb 2013, with the final vote (initiated) of the EN/ISO 9806.
Final evaluation	Completed	01/03/2013		SS - OK / TB - OK / RKR - OK

**Project:** 2C04 PoQAS-SPF

Solar Keymark Policing for Quality Assurance

**Responsible** Andreas Bohren**Evaluators** RM/JS/SS/PD**Stage** Closed**Total Budge** €5 000.00**Start Date****Status** Completed**Appr. fund.** €5 000.00**Contr. End****Last Update****Final fund.** €0.00**Fores. End****End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd\\_Call\3-Projects\2C4-PoQAS-SPF](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd_Call\3-Projects\2C4-PoQAS-SPF)**Link\_DB**

PROJECT CANCELLED !!!

Request from the contractor. Allocated budget was EUR 5000.

**Action** File

TASKS	Status	Start Date	Due Date	Description
Request for clarification on prject execution	Completed	06/02/2013	26/02/2013	Decision needed from AB: go forward as SCF funded activity and contractualise it OR cancel as SCF. Reminder 22/02. Voice_msg-25/02
Contract cancelled	Completed	26/02/2013	26/02/2013	Contractor requested to cancel contract. Email 26/2/13.

CONTRACT	Status	Start Date	Due Date	Description
Contract cancelled	Completed	26/02/2013		Contractor requested to cancel contract. Email 26/2/13.

**Project: 2C05 SOFLAT-SPF**

Standard on solar fluids - Procedure for the assessment of the stability of glycol based SH TF and the Degradation of Fluid Containment Component Materials in SHCS – Laboratory Life Time Assessment Procedure

<b>Responsible</b>	Paul Gantenbein	<b>Evaluators</b>	RKR/RM/WE/EM/SS/TB
<b>Stage</b>	Closed	<b>Total Budget</b>	€15 000.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€15 000.00
<b>Last Update</b>	15/07/2013	<b>Final fund.</b>	€15 000.00
		<b>Start Date</b>	13/01/2012
		<b>Contr. End</b>	31/12/2012
		<b>Fores. End</b>	
		<b>End Date</b>	24/09/2012

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd\\_Call\3-Projects\2C5-SOFLAT-SPF](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd_Call\3-Projects\2C5-SOFLAT-SPF)

**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/84-2c5-soflat/>

**PROJECT COMPLETED**

"It was delivered what was ordered...so I agree with the report. Nevertheless the order was perhaps not detailed "enough". We got a test for solar fluids dealing with "known" materials in the solar loop. For installed quality this might be not enough so a suggest to place the "next" call for dealing with corrosion & aging in solar loop considering more than the fluid only."

**Action** File 27/09/2013

Propose related topic to next SCF call

TASKS	Status	Start Date	Due Date	Description
Final version for approval	Completed	02/06/2013		RKR-OK (*)/ SS-OK (*)/ TB-OK (*) - (*) call should be more precise in the future
CLOSED	Completed		14/07/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	22/03/2012	23/03/2012	€4 500.00	Inv. 12068-16/3/2012
Balance payment	Not Started	05/11/2012	14/07/2013	€10 500.00	Inv. 12220-5/11/2012

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		14/12/2011	
Contract Signed and returned	Completed		13/01/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 13	Completed		09/07/2012	
Final report	Completed		24/09/2012	
Evaluation Report	Completed		22/01/2013	
Final Evaluation	Completed	22/01/2013	30/01/2013	RKR: OK (10/2/13) / TB: NO (10/2/13) / SS: no reply
Consiliation between evaluators	Completed	12/02/2013	15/02/2013	PD email
Comments Evaluators	Completed	17/05/2013	17/05/2013	Comments: results incomplete but delivered what was requested - revise next SCF call
Comments from contrator (to evaluators)	Completed	22/02/2013	17/05/2013	email PD - 22/2 - PG assessing the request: 25/02 - reminder PD: 11/03

**Project:** 2C06 SysIndoor-ITW

Development of an indoor test procedure for factory made systems according to EN12976

**Responsible** Stephan Fischer**Evaluators** WE/EM/AB/SS/TB**Stage** Reporting**Total Budget** €19 910.00**Start Date** 01/05/2012**Status** In Progress**Appr. fund.** €19 910.00**Contr. End** 31/10/2012**Last Update** 19/09/2013**Final fund.****Fores. End** 15/10/2013**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd\\_Call\3-Projects\2C6-SysIndoor-ITW](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd_Call\3-Projects\2C6-SysIndoor-ITW)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/88-2c6-sysindoor/>

Long negotiation regarding agreement.

D.3: Only DST method was developed. CSTG method not yet. End of may - depending on weather - complete project by end of June.

D.5: to be presented at SKN - September 13

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Update on project status	Completed	06/02/2013		SB: 7/2 - preparation of the final deliverable missing - end of the month latest.
Status June2013	Completed	21/06/2013	01/10/2013	Working on the adaptation of the CSTG test method for indoor testing.
Presentation at 15 SKN meeting	In Progress	21/06/2013	01/10/2013	Presentation at next SKN meeting.
Status August 2013	Completed	01/08/2013	16/08/2013	Not finished yet. Expectation is to finish by the end of the year.

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	12/06/2012	02/07/2012	€5 973.00	

CONTRACT	Status	Start Date	Due Date	Description
Negotiation	Completed			Long negotiation regarding agreement. Terms of contract: property rights
Contract received	Completed		26/03/2012	
Contract Signed and returned	Completed		13/04/2012	
Closing of project delayed	In Progress	21/06/2013	21/06/2013	SB requested postponement of closing until mid October
Closing of project delayed	In Progress	16/08/2013	16/08/2013	SB requested postponement of closing until end of year - change of contact: S Fisher

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 13	Completed	01/08/2012	03/08/2012	Project almost concluded
Period report + deliverables	Completed	01/03/2013	19/03/2013	Expected 28/02 - reminder 11/03 - received 19/03
Prep evaluation final report	In Progress	22/04/2013	06/06/2013	Clarifications: presentation not done at SKN 03/13
Final evaluation for approval	Deferred	06/06/2013	14/06/2013	Contrator request extension until October 2013
Report SKN Meeting 15	In Progress	01/08/2013		Email request for PR : 1/8/13 - reminder 6/09 - 13/09

**Project:** 2C07 CEN/TC312 Secretariat 2012

Operating the CEN/TC312 Secretariat from 1st December 2011 till 31st December 2013

**Responsible** Vassiliki Drosou**Evaluators** RKR/WE/SS/PD

<b>Stage</b>	Execution	<b>Total Budget</b>	€14 000.00	<b>Start Date</b>	01/12/2011
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€14 000.00	<b>Contr. End</b>	31/12/2012
<b>Last Update</b>	03/09/2013	<b>Final fund.</b>		<b>Fores. End</b>	31/12/2013
				<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd\\_Call\3-Projects\2C7\\_TC312 Secretariat 2](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\2nd_Call\3-Projects\2C7_TC312 Secretariat 2)**Link\_DB** <http://qaist.unidev.eu/index.php?/forum/99-centc312-secretariat/>

Contract extended - Dec 2013.

Extended to 2 years. Original sent 18/09/12

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Project on-going	In Progress			

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	03/08/2012	13/09/2012	€7 000.00	Agreed 50% advance

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed		03/08/2012	
Contract received	Completed		03/08/2012	
Revised contract signed	Completed		13/09/2012	Extension until end 2013

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 13	Completed		03/08/2012	
Report SKN Meeting 14	Completed	06/02/2013	15/02/2013	<a href="http://qaist.unidev.eu/index.php?/topic/1404-interim-report-february-2013/">http://qaist.unidev.eu/index.php?/topic/1404-interim-report-february-2013/</a>
Report SKN Meeting 15	Completed	01/08/2013	31/08/2013	Email request for PR : 1/8/13
Interim report received	Completed	01/08/2013	03/09/2013	Supporting documents uploaded on the DB

**Project:** 3C01 SK-Trade-ESTIF

Promotion of Solar Keymark

**Responsible** Pedro Dias**Evaluators** RKR, JS**Stage** Execution**Total Budget** €7 990.00**Start Date** 02/05/2012**Status** In Progress**Appr. fund.** €5 990.00**Contr. End** 31/12/2012**Last Update** 13/09/2013**Final fund.****Fores. End** 31/12/2013**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\1-SK-Trade-ESTIF](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\1-SK-Trade-ESTIF)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/100-3c01-sk-trade/>

Project extended (Dec 2013).

Final deliverable missing - conference in non-SK market.

**Action** NEEDED 26/09/2013

PD: identify conference to promote SK

TASKS	Status	Start Date	Due Date	Description
Project extended until end 2013	In Progress	01/01/2013	31/12/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Not Started				

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed		02/05/2012	
Contract received	Completed		02/05/2012	
Project extended until end 2013	In Progress	01/01/2013	31/12/2013	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	07/02/2013	<a href="http://gaist.unidev.eu/index.php?/topic/1366-interim-report-february-2013/">http://gaist.unidev.eu/index.php?/topic/1366-interim-report-february-2013/</a>
Report SKN Meeting 14	Completed	01/08/2013	13/09/2013	<a href="http://gaist.unidev.eu/index.php?/topic/7798-interim-report-august-2013/">http://gaist.unidev.eu/index.php?/topic/7798-interim-report-august-2013/</a>

**Project:** 3C02 SK-Database-SolarKey

Reference weather data database for Solar Keymark testing and certification purposes. To be available for free via the Solar Keymark website

<b>Responsible</b>	Jan Erik Nielsen	<b>Evaluators</b>	WE, AB
<b>Stage</b>	Reporting	<b>Total Budget</b>	€9 900.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€9 900.00
<b>Last Update</b>	09/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	01/04/2012
		<b>Contr. End</b>	31/03/2013
		<b>Fores. End</b>	31/03/2013
		<b>End Date</b>	08/05/2013

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\2-SK-Database\\_SolarKey](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\2-SK-Database_SolarKey)

**Link\_DB** <http://qaist.unidev.eu/index.php?/forum/101-3c02-sk-database/>

Project had difficulties to get data from test labs.  
Pre-approval done. Payment of 80% with the other 20% depending on completing data for missing locations: Athens and Stockholm  
Presentation will be done at Berlin meeting.

**Action** NEEDED 02/10/2013

Ask for update on final status of data

TASKS	Status	Start Date	Due Date	Description
Data collection	In Progress	06/06/2013		Not easy to get data from test labs
Presentation at 13 SKN	Completed			Shortly presented/discussed and commitment from test labs to send data (or agree on data)
Data collection for missing locations	In Progress	14/07/2013		Athens and Stockholm - payment of final 20% depending on this
Another presentation at SKN meeting	In Progress	09/09/2013	01/10/2013	

  

Payment	Status	Request	Payment	Value	Description
Balance payment	Not Started			€1 980.00	Final payment of 20%
Initial advance	Completed	14/05/2012	07/06/2012	€2 970.00	Advance of 30% - payment request
Intermediate paymen	In Progress	16/07/2013	02/08/2013	€4 950.00	Payment of 50% more

  

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed		05/04/2012	
Contract received	Completed		11/04/2012	

  

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	13/02/2013	<a href="http://qaist.unidev.eu/index.php?/topic/1431-interim-report-%E2%80%93-february-2013/">http://qaist.unidev.eu/index.php?/topic/1431-interim-report-%E2%80%93-february-2013/</a>
Prep evaluation final report	Completed	22/04/2013	06/06/2013	
Project evaluation for approval	Completed	06/06/2013	14/06/2013	WW: OK, for 80% - AB: OK for 100%
Clarify with evaluators if 80 or 100%	In Progress	17/06/2013	21/06/2013	

**Project:** 3C03 T43Sup12-SolarKey

Support to IEA-SHC Task 43: Solar rating and certification

**Responsible** Jan Erik Nielsen**Evaluators** SS / TB

<b>Stage</b>	Closed	<b>Total Budget</b>	€10 000.00	<b>Start Date</b>	01/04/2012
<b>Status</b>	Completed	<b>Appr. fund.</b>	€10 000.00	<b>Contr. End</b>	31/03/2013
<b>Last Update</b>	12/03/2013	<b>Final fund.</b>	€10 000.00	<b>Fores. End</b>	31/03/2013
				<b>End Date</b>	12/12/2012

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\3-T43Sup12\\_SolarKey](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\3-T43Sup12_SolarKey)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/97-3c03-t43sup12/>**PROJECT COMPLETED****Action** File

TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		12/03/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed		17/10/2012	€3 000.00	
Balance payment	Completed	12/12/2012	12/03/2013	€7 000.00	#336-2012-Inv

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed		27/08/2012	
Contract received	Completed		27/08/2012	
Contract revision	Completed	27/09/2012	10/10/2012	11/06: sent reminder to JE / 28/08: new arrangement

REPORTING	Status	Start Date	Due Date	Description
Final report	Completed		12/12/2012	
Final Evaluation	In Progress	21/01/2013	04/03/2013	TB OK on 10/2/13 - SS approved on 4/3

**Project:** 3C04 GlobCert12-AENOR

Proposal for elaborating and implementing a Global Certification scheme for solar collectors

<b>Responsible</b>	Jaime Fernandez	<b>Evaluators</b>	RKR, SS
<b>Stage</b>	Reporting	<b>Total Budge</b>	€17 000.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€10 000.00
<b>Last Update</b>	13/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	28/06/2012
		<b>Contr. End</b>	30/06/2013
		<b>Fores. End</b>	28/06/2013
		<b>End Date</b>	30/08/2013

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\4-GlobCert12\\_AENOR](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\4-GlobCert12_AENOR)**Link\_DB** <http://qaist.unidev.eu/index.php?/forum/102-3c04-globcert12/>

No comments.

**Action** NEEDED 17/09/2013

PD: Prepare evaluation report

TASKS	Status	Start Date	Due Date	Description
Project development concluded	Completed		15/07/2013	Final document received.

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed		27/12/2012	€3 000.00	

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed		28/06/2012	
Contract received	Completed		28/06/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	15/02/2013	<a href="http://qaist.unidev.eu/index.php?/topic/1552-interim-report-february-2013/">http://qaist.unidev.eu/index.php?/topic/1552-interim-report-february-2013/</a>
Final report received	Completed	15/07/2013		Incomplete. Only deliverables. Requested to send final report (using template)
Final report using template	Completed	30/08/2013	30/08/2013	Final report on template received
Prep final evaluation report	In Progress	22/04/2013		

**Project:** 3C05 Legio12-AVC

Follow-up activities on Legionella issue

**Responsible** Gerard van Amerongen**Evaluators** WE, PD**Stage** Closed**Total Budget** €21 250.00**Start Date** 22/05/2012**Status** Completed**Appr. fund.** €21 250.00**Contr. End** 31/12/2012**Last Update** 26/08/2013**Final fund.****Fores. End** 31/03/2013**End Date** 10/05/2013**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\5-Legio12\\_AVC](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\5-Legio12_AVC)**Link\_DB** <http://qaist.unidev.eu/index.php?/forum/103-3c05-legio12/>

Contractor proposes to finalize project when Code of Practice is sent to TC164 WG2, even if project closed (approved) before. The processing of the report in the TC164 WG2, will be completed by the liaison TC312 - TC164.

**Action** File

TASKS	Status	Start Date	Due Date	Description
Presentation to TC 164 (a)	Deferred			TC164 WG2 meeting was postponed to the end of 2013 (foreseen for April 2013)
Project concluded (in general)	Completed			Contractor proposed to finalise project when 'Code of Practice' is sent to TC614 WG2
Presentation to TC 164 (b)	In Progress			The processing and presentation to TC164 WG2 will be done by Liaison Officer (SCF support)
Final comments AW	In Progress	09/08/2013	09/08/2013	Is it realistic to propose removing sediments at least once a year (expensive)?
Request for final invoice	In Progress	12/08/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	18/05/2012	18/05/2012	€6 375.00	Invoice: F1211
Balance payment	In Progress	12/08/2013	26/08/2013	€14 875.00	Invoice: F1315

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed		09/05/2012	
Contract received	Completed		09/05/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	01/03/2013	<a href="http://qaist.unidev.eu/index.php?/topic/1665-interim-reports-february-2013/">http://qaist.unidev.eu/index.php?/topic/1665-interim-reports-february-2013/</a>
Prep evaluation final report	Completed	22/04/2013	30/07/2013	In progress - needed comparison of docs
Final Evaluation	Not Started	30/07/2013		PD: OK / AW: OK (9/8)

**Project:** 3C06 EPBD12-AVC

Follow-up process of revision of "EPBD-standards" and active participation in project team for revision/improvement of EN 15316-4-3

**Responsible** Gerard van Amerongen**Evaluators** RKR, WE**Stage** Closed**Total Budget** €9 925.00**Start Date** 01/04/2012**Status** Completed**Appr. fund.** €9 925.00**Contr. End** 31/12/2012**Last Update** 20/09/2013**Final fund.****Fores. End** 31/03/2013**End Date** 22/04/2013**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\6-EPBD12\\_AVC](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\6-EPBD12_AVC)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/104-3c06-epbd12/>**Action** File

TASKS	Status	Start Date	Due Date	Description
Project being concluded	Completed		15/02/2013	
Reminder re final report (15/4)	Completed		15/04/2013	
Important remarks from RKR	Completed	30/07/2013		See Px e-mails' folder
Request for clarifications sent	Completed	05/08/2013		
Report approved	Not Started			

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	11/05/2012	07/06/2012	€2 978.00	Inv. F1206 - 11/5/2012
Balance payment	Completed	17/09/2013	18/09/2013	€6 947.50	Inv. F1318 - 16/9/2013

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		09/05/2012	
Contract Signed and returned	Completed		11/05/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	01/03/2013	<a href="http://gaist.unidev.eu/index.php?/topic/1664-interim-reports-february-2013/">http://gaist.unidev.eu/index.php?/topic/1664-interim-reports-february-2013/</a>
Final report received	Completed		22/04/2013	
Prep evaluation final report	Completed	22/04/2013	07/06/2013	Request for deliverables at 13/06/06
Prep evaluation final report II	Completed	11/06/2013	29/07/2013	
Final Evaluation	Completed	29/07/2013	23/08/2013	RKR: OK (30/07) (see remarks)/ AW: OK ( Deadline: 9/08/2013 - reminder 13/8

**Project:** 3C07a Liason128\_ISE

Liaison officer of TC 312 to TC 128 (Roof covering products)

<b>Responsible</b>	Korbinian Kramer	<b>Evaluators</b>	AGJ (EM), TB
<b>Stage</b>	Execution	<b>Total Budge</b>	€5 000.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€5 000.00
<b>Last Update</b>	09/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	15/10/2012
		<b>Contr. End</b>	15/10/2013
		<b>Fores. End</b>	15/10/2013
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\7-Liaison128\\_ISE](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\7-Liaison128_ISE)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/117-3c07a-liason128-ise/>

Almost finalised. Reporting.

Request for update to ESTIF S&amp;C.

**Action** NEEDED 04/10/2013

Confirm if OK for final report?

TASKS	Status	Start Date	Due Date	Description
Revised proposal from contractor	Completed		20/09/2012	
Comments from evaluators	Completed		15/10/2012	TB / CS
Revised agreement	Completed	08/02/2013	04/03/2013	KK agrees - email 4/3/13
Documentation from ISE	Completed	08/02/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	Deferred	11/03/2013		€0.00	Not to be made. They sent invoice for the full amount

CONTRACT	Status	Start Date	Due Date	Description
Contracting	Completed		02/04/2013	Work on-going though formalities with Fr-ISE pending (to verify 02/04)
ISE services proposal	Completed	11/03/2013	11/03/2013	Cannot do SCF contract. They did service proposal instead.
ISE proposal + invoice	In Progress	11/03/2013	11/03/2013	Proposal includes invoice. To be paid at end in full.

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	Completed	02/08/2013	31/08/2013	Email request for PR : 2/8/13. Detailed report sent 30/08.
Request for template final report	Completed	09/09/2013	13/09/2013	Final status report received 09/09/13

**Project:** 3C07c Lias164-12\_AVC

Liaison officer of TC 164 (Water supply)

**Responsible** Gerard van Amerongen**Evaluators** AGJ (EM), PD

<b>Stage</b>	Closed	<b>Total Budget</b>	€5 000.00	<b>Start Date</b>	01/04/2012
<b>Status</b>	Completed	<b>Appr. fund.</b>	€5 000.00	<b>Contr. End</b>	31/03/2013
<b>Last Update</b>	17/09/2013	<b>Final fund.</b>		<b>Fores. End</b>	31/03/2013
				<b>End Date</b>	22/04/2013

**Folder** \\Sbs\estif\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\_Call\3-Projects\7-Lias TC164-12**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/105-3c07c-lias164-12/>

Acceptance of the Code of Practice by the TC164 WG2 is not expected before the end date of the project (31/03).  
 Final report received (22/4)  
 Final report approved (16/9)

**Action** File

TASKS	Status	Start Date	Due Date	Description
Acceptance of the Code of Practice	In Progress		31/12/2013	Acceptance not expected before the end date of the project
Reminder regarding final report	Completed		15/04/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	11/05/2012	07/06/2012	€1 500.00	Inv. F1207 of 11/05/2012
Balance payment	Completed	17/09/2013	18/09/2013	€3 500.00	Inv. F1319 17/09/2013

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		09/05/2012	
Contract Signed and returned	Completed		11/05/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	01/03/2013	<a href="http://gaist.unidev.eu/index.php?/topic/1663-interim-reports-february-2013/">http://gaist.unidev.eu/index.php?/topic/1663-interim-reports-february-2013/</a>
Final report received	Completed	31/03/2013	22/04/2013	
Prep evaluation final report	Completed	22/04/2013	07/06/2013	Request for deliverables at 13/06/06
Deliverable received	Completed	07/06/2013	13/06/2013	Deliverable received 11/06/2013
Final evaluation report	Completed	11/06/2013	29/07/2013	
Final evaluation	In Progress	29/07/2013		PD: OK / AGJ: 16/09 - deadline - 9/08/2013

**Project:** 3C07d Lias228-12\_AVC

Liaison officer of TC 228 (Heating systems in buildings)

<b>Responsible</b>	Gerard van Amerongen	<b>Evaluators</b>	AB, PD
<b>Stage</b>	Closed	<b>Total Budget</b>	€5 000.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€5 000.00
<b>Last Update</b>	20/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	01/04/2012
		<b>Contr. End</b>	31/03/2013
		<b>Fores. End</b>	31/03/2013
		<b>End Date</b>	22/04/2013

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\7-liasTC228-12\\_AVC](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\7-liasTC228-12_AVC)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/106-3c07d-liastc228-12/>

No comments.  
 Reminder re final report (15/4)  
 Final report received (22/4)  
 Final invoice requested

**Action** File

TASKS	Status	Start Date	Due Date	Description
Deliverable received	Completed		13/06/2013	Deliverable received on 11/06/2013
Final report approved	Completed	29/07/2013	22/08/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	11/05/2012	07/06/2012	€1 500.00	Inv. F1209 - 11/5/2012
Balance payment	Completed	17/09/2013	18/09/2013	€3 500.00	Inv. F1317 - 16/9/2013

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		09/05/2012	
Contract Signed and returned	Completed		11/05/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	01/03/2013	
Final report received	Completed		31/03/2013	
Prep evaluation final report	Completed	22/04/2013	07/06/2013	Request for deliverables at 06/06/13
Deliverable received	Completed		13/06/2013	Deliverable received on 11/06/2013
Prep evaluation final report II	Completed	11/06/2013	29/07/2013	
Final Evaluation	Completed	29/07/2013	22/08/2013	PD: OK / AB: OK (22/08) - Deadline 9/08/2013

**Project:** 3C07e Lias371-12\_AVC

Liaison officer of TC 371 (Project Committee - Energy Performance of Building project group)

<b>Responsible</b>	Gerard van Amerongen	<b>Evaluators</b>	EM, TB
<b>Stage</b>	Closed	<b>Total Budget</b>	€5 000.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€5 000.00
<b>Last Update</b>	13/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	01/04/2012
		<b>Contr. End</b>	31/03/2013
		<b>Fores. End</b>	31/03/2013
		<b>End Date</b>	22/04/2013

**Folder** \\Sbs\estif\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\_Call\3-Projects\7-liasTC371-12\_A**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/107-3c07e-liastc371-12/>

Discussion on new standards under TC371 delayed.  
 Final report received (22/4) + completed (11/6)

**Action** File

TASKS	Status	Start Date	Due Date	Description
New standards under TC371	Not Started			Discussion on new standards under TC 371 delayed
Reminder re final report	Completed		15/04/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	11/05/2012	02/07/2012	€1 500.00	Inv. F1208 - 11/5/2012
Balance payment	Completed	17/09/2013	18/09/2013	€3 500.00	Inv.F1316 - 16/9/2013

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		09/05/2012	
Contract Signed and returned	Completed		11/05/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	01/03/2013	<a href="http://gaist.unidev.eu/index.php?/topic/1662-interim-reports-february-2013/">http://gaist.unidev.eu/index.php?/topic/1662-interim-reports-february-2013/</a>
Final report received	Completed		11/06/2013	
Prep final evaluation report	Completed	11/06/2013	29/07/2013	
Prep evaluation final report	Deferred	22/04/2013	07/06/2013	Request for deliverables at 13/06/06
Final evaluation	In Progress	29/07/2013		TB: OK (5/8) / AGJ: 10/9- Deadline: 9/8/2013

**Project:** 3C08 Elab12\_tc

Energy labelling with regard to promotion and awareness raising

**Responsible** Uwe Trenkner**Evaluators** WE, PD

<b>Stage</b>	Reporting	<b>Total Budget</b>	€13 000.00	<b>Start Date</b>	08/04/2013
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€13 000.00	<b>Contr. End</b>	
<b>Last Update</b>	19/09/2013	<b>Final fund.</b>		<b>Fores. End</b>	21/05/2013
				<b>End Date</b>	29/07/2013

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\8-Elab12\\_tcvac](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\8-Elab12_tcvac)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/114-3c08-elab12/>

Project start depends on EC proposal on energy labelling. In contact with partners to decide when to start and how to adjust project proposal. Agreement in March - new amount: €13 000. Project to close in July.

**Action** NEEDED 20/09/2013

Ask Jen and HD if they agree with need for evaluation

TASKS	Status	Start Date	Due Date	Description
Proposal for consultation with SKN	In Progress	30/07/2013		Agreed w/ UT - Feedback from AW: not sure possible
Assess need for SKN evaluation	In Progress	14/08/2013	26/08/2013	Ask Jen and HD if they agree with need for evaluation - 14/08; 6/09; 19/09

Payment	Status	Request	Payment	Value	Description
Initial advance	Not Started	10/07/2013	02/08/2013	€3 900.00	Paym. Request: 10/7/2013

CONTRACT	Status	Start Date	Due Date	Description
Discussion with partners on project timing and content	Completed	01/06/2012	20/03/2013	Still on-going. Meeting XN with GvA and UT. OK to go ahead.
Contract Signed and returned	Completed	26/03/2013	03/04/2013	

REPORTING	Status	Start Date	Due Date	Description
Final report received	Completed	10/07/2013	29/07/2013	Report missing + upload of deliverables needed
Prep Final Evaluation report	Completed	29/07/2013	30/07/2013	
Final evaluation	In Progress	30/07/2013		PD: OK / AW: OK (compl. Proposal) - Deadline: 9/8/2013
Request for advance	Not Started			Full payment will be requested - no advance

**Project:** 3C10a SK-Auto\_SP

Automatic Solar Keymark collector data sheet generation with respect to inclusion of annual performance figures

**Responsible** Peter Kovacs**Evaluators** RKR, SS**Stage** Closed**Total Budget** €10 000.00**Start Date** 01/04/2012**Status** Completed**Appr. fund.** €10 000.00**Contr. End** 31/08/2012**Last Update** 15/09/2013**Final fund.****Fores. End** 31/03/2013**End Date** 14/06/2013**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\10a-SK-Auto\\_SP](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\10a-SK-Auto_SP)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/108-3c010a-sk-auto/>**Action** File

TASKS	Status	Start Date	Due Date	Description
Request for clarification	Completed	15/03/2013		Reminder: 3/6/13
Final deliverables received	Completed		14/06/2013	
Programme and manual received	Completed		14/06/2013	
Testing with volunteers	Completed	13/03/2013		Check which volunteers (email to PK 15/04)
Project completed	Completed		14/06/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	25/05/2012	07/06/2012	€3 000.00	Inv. 230182-12503256
Balance payment	Completed	08/07/2013	18/09/2013	€7 000.00	Inv. 230182-13504945

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		04/05/2012	
Contract Signed and returned	Completed		11/05/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	06/02/2013	11/03/2013	1/3 - finalising - testing stage with CB/TL
Final deliverables received	Completed		14/06/2013	
Request for clarification	Completed	15/03/2013		Reminder: 3/6/13
Prepare evaluation report	Completed	17/06/2013	02/08/2013	
Final evaluation	Completed	02/08/2013		RKR: OK (13/09) / SS: OK (5/09) - Deadline: 9/9/2013

**Project:** 3C11a HPQual\_TUV

Quality assurance aspects related to heat pipes

<b>Responsible</b>	Ulrich Fritzsche	<b>Evaluators</b>	RKR, AB
<b>Stage</b>	Closed	<b>Total Budget</b>	€19 650.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€19 650.00
<b>Last Update</b>	02/08/2013	<b>Final fund.</b>	
		<b>Start Date</b>	11/05/2012
		<b>Contr. End</b>	30/11/2012
		<b>Fores. End</b>	
		<b>End Date</b>	27/05/2013

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\11a-HPQual\\_TUV](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\11a-HPQual_TUV)

**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/109-3c11a-hpqual/>

Almost finalised - final test procedure. Besides report, presentation at SKN. Being evaluated by SCF SG. Objections from AB. UF revised final document (27/5/13) and circulated to SKN (2/7/13). Presentation at SKN 15 - "Annex F of Solar Keymark scheme rules / Uli Fritzsche, Rainer Koch"

**Action** File

TASKS	Status	Start Date	Due Date	Description
Update on project	Completed		07/02/2013	Almost finalised - final test procedure. Report & ppt for SKN
Final evaluation	Completed	01/03/2013		RKR - OK / AB - objections (reminder 15/04)
Request clarifications from contractor	Completed	18/03/2013		email sent 18/03. UF replied 20/3. Working on it for after Easter (31/03) - (reminder 15/04)
Project completed	Completed	06/02/2013	13/02/2013	
Revision (request SCF)	Completed	13/02/2013	27/05/2013	amendments request of SG: clarifications about single glass tubes
Revised version sent to SKN	Completed	27/05/2013	02/07/2013	Email sent by UF
Presentation at SKN 15	In Progress		03/09/2013	"Annex F of Solar Keymark scheme rules / Uli Fritzsche, Rainer Koch"

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	22/06/2012	02/07/2012	€5 895.00	Inv. 71600575 - 18/6/2012
Balance payment	Completed	25/02/2013	02/08/2013	€13 755.00	Final inv. 71035160 - 20/2/2013

CONTRACT	Status	Start Date	Due Date	Description
Request clarifications from contractor	Completed	18/03/2013		email sent 18/03. UF replied 20/3: only after Easter / reminder 15/04
Contract received	Completed		09/05/2012	
Contract Signed and returned	Completed		10/05/2012	

REPORTING	Status	Start Date	Due Date	Description
Final report	Completed	06/02/2013	13/02/2013	<a href="http://gaist.unidev.eu/index.php?/topic/1432-interim-report-february-2013/">http://gaist.unidev.eu/index.php?/topic/1432-interim-report-february-2013/</a>

Evaluation report	Completed	01/03/2013	01/03/2013	
Revised version received	Completed		27/05/2013	
Reminder for RKR	Completed		17/06/2013	
Revised version for final approval	In Progress	01/06/2013	15/07/2013	RKR- OK / AB - OK (with remarks)

## Project: 3C14 CE-Bro-ESTIF

Information about CE-marking of solar collectors - target group manufacturers

<b>Responsible</b>	Pedro Dias	<b>Evaluators</b>	RKR, TB
<b>Stage</b>	Contracting	<b>Total Budge</b>	€8 250.00
<b>Status</b>	Deferred	<b>Apr. fund.</b>	
<b>Last Update</b>	02/08/2013	<b>Final fund.</b>	
		<b>Start Date</b>	
		<b>Contr. End</b>	
		<b>Fores. End</b>	
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\14-CE-Bro-ESTIF](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\14-CE-Bro-ESTIF)

**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/112-3c14-ce-bro/>

Project shall not start before there is approval (or at least final version sent for enquiry) of part 1 - EN12975. This is expected to happen only mid 2013. To be followed up by then.

**Action** NEEDED 09/08/2013

PD to contact partners to re-assess deferral

TASKS	Status	Start Date	Due Date	Description
E-mail to partners on deferring start	Completed	07/02/2013		Email PD

**Project:** 3C15a Uncert-DEM

Estimation of uncertainty of determined collector and system performance

**Responsible** Emmanouil Mathioulakis**Evaluators** AGJ (EM), JS

<b>Stage</b>	Closed	<b>Total Budget</b>	€11 700.00	<b>Start Date</b>	11/05/2012
<b>Status</b>	Completed	<b>Appr. fund.</b>	€11 700.00	<b>Contr. End</b>	31/12/2012
<b>Last Update</b>	29/03/2013	<b>Final fund.</b>	€11 700.00	<b>Fores. End</b>	
				<b>End Date</b>	22/01/2013

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\15a-Uncert-DEM\\_SCF](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\15a-Uncert-DEM_SCF)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/98-3c15a-uncert/>**PROJECT COMPLETED****Action** File

TASKS	Status	Start Date	Due Date	Description
Additional outputs requested from Manolis	Completed	07/02/2013	11/02/2013	Forwarded to evaluators on 28/2
Uploaded to intranet	Completed		11/03/2013	
Final invoice requested	Completed	11/03/2013	18/03/2013	
CLOSED	Completed		18/03/2013	

  

Payment	Status	Request	Payment	Value	Description
Initial advance	Completed	14/05/2012	07/06/2012	€3 510.00	#104 -04/12 - Pmt. Request
Balance payment	In Progress	18/03/2013	29/03/2013	€8 190.00	# ...-03/13 - Invoice total

  

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed		05/04/2012	
Contract received	Completed		11/04/2012	

  

REPORTING	Status	Start Date	Due Date	Description
Final report	Completed		22/01/2013	Clarifications requested on 24/1 - answered by 25/1
Report Evaluation	Completed	26/01/2013	07/02/2013	Evaluators request clarifications from contractor
Additional outputs requested from Manolis	Completed	07/02/2013	11/02/2013	Forwarded to evaluators on 28/2
Final approval	Completed	11/02/2013	06/03/2013	Approved by JS/AG

**Project:** 3C16 HarmReq\_DINCERTCO

Measures to harmonise the qualification requirements for inspectors and test labs

**Responsible** Sören Scholz**Evaluators** EM, JS**Stage** Execution**Total Budget** €7 000.00**Start Date** 16/04/2012**Status** In Progress**Appr. fund.** €7 000.00**Contr. End** 31/10/2012**Last Update** 19/09/2013**Final fund.****Fores. End** 30/09/2013**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\16-HarmReq\\_DINCERTCO](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\16-HarmReq_DINCERTCO)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/111-3c16-harmreq/>

Periodic report missing !!!

Will present first darft at SKN meeting 15 (Berlin - Sep 2013)

**Action** NEEDED 20/09/2013

Request per. Report (for 31/08) + presentation

TASKS	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Not Started	07/02/2013		Email by PD - reminder 1/03 + 21/03
Update contractor	Completed	04/04/2013	06/04/2013	To be presented at SKN meeting 15 (Berlin)

Payment	Status	Request	Payment	Value	Description
Initial advance	Not Started			€0.00	No request yet

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		11/04/2012	
Contract Signed and returned	Completed		16/04/2012	

REPORTING	Status	Start Date	Due Date	Description
Update contractor	Completed	04/04/2013	06/04/2013	To be presented at SKN meeting 15 (Berlin)
Report SKN Meeting 14	Not Started	07/02/2013		Email by PD - reminder 1/03 + 21/03
Report SKN Meeting 15	In Progress	02/08/2013	31/08/2013	Email request for PR : 2/8/13 - phone sept - email 19/09/13

**Project:** 3C18 AdminSCF2012\_ESTIF

Administration of SCF

<b>Responsible</b>	Pedro Dias	<b>Evaluators</b>	RKR, TB
<b>Stage</b>	Reporting	<b>Total Budge</b>	€12 900.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€12 900.00
<b>Last Update</b>	13/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	01/04/2012
		<b>Contr. End</b>	31/03/2013
		<b>Fores. End</b>	
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\18-AdminSCF2012\\_ESTIF](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\18-AdminSCF2012_ESTIF)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/110-3c18-adminscf2012/>

No comments.

**Action** NEEDED 26/09/2013  
Sent for Final Eval. - RKR/TB - Ddln: 20/9/2013

TASKS	Status	Start Date	Due Date	Description
ESTIF payment JEN	Completed		01/06/2013	SolarKey - EUR 8 900
Prep final report	Deferred	22/04/2013	07/06/2013	

Payment	Status	Request	Payment	Value	Description
Balance payment	Not Started			€0.00	
Initial advance	Completed		18/05/2012	€3 870.00	

CONTRACT	Status	Start Date	Due Date	Description
Contract Signed and returned	Completed		02/05/2012	
Contract received	Completed		02/05/2012	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 14	Completed	07/02/2013	08/02/2013	<a href="http://gaist.unidev.eu/index.php?/topic/1377-interim-report-february-2013/">http://gaist.unidev.eu/index.php?/topic/1377-interim-report-february-2013/</a>
Final report	Completed	13/09/2013	13/09/2013	<a href="http://gaist.unidev.eu/index.php?/topic/7797-final-report-september-2013/">http://gaist.unidev.eu/index.php?/topic/7797-final-report-september-2013/</a>
Final evaluation	In Progress	13/09/2013		RKR: ... / TB: ... - Deadline: 20/9/2013

**Project:** 3C19b WWWdata\_SRCC

Worldwide weather data set referenced to worldwide climate zones simplified Troll and Pfaffen - ISO DIS 9459-4

<b>Responsible</b>	Jim Huggins	<b>Evaluators</b>	SS / PD
<b>Stage</b>	Closed	<b>Total Budget</b>	€1 500.00
<b>Status</b>	Completed	<b>Appr. fund.</b>	€1 000.00
<b>Last Update</b>	12/03/2013	<b>Final fund.</b>	€1 000.00
		<b>Start Date</b>	08/06/2012
		<b>Contr. End</b>	08/07/2012
		<b>Fores. End</b>	
		<b>End Date</b>	09/01/2013

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd\\_Call\3-Projects\19-WWWdata\\_SRCC](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\3rd_Call\3-Projects\19-WWWdata_SRCC)

**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/96-3c19-wwwdata/>

**PROJECT COMPLETED**

Action File

TASKS	Status	Start Date	Due Date	Description
CLOSED	Completed		09/01/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	11/10/2012	12/03/2013	€300.00	390 USD
Balance payment	In Progress	09/01/2013	12/03/2013	€700.00	914 USD

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed			
Contract Signed and returned	Completed		07/06/2012	07/06: agreemt on changing articles reached
REPORTING	Status	Start Date	Due Date	Description
Intermediate report	Completed		03/09/2012	03/09: Intermediate report arrived.
Final report	Completed		09/01/2013	
Final evaluation	Completed	22/01/2013	04/03/2013	Awaiting SS reply. Reminders 7/2 & 1/3 - final reply 4/03 - SS OK

**Project:** 4C01 Task43Ext

Operating Agent for extension of IEA-SHC Task 43 "Solar Rating and Certification"

**Responsible** Jan Erik Nielsen**Evaluators** RKR, SS, TB,**Stage** Contracting**Total Budge** €86 000.00**Start Date** 02/04/2013**Status** In Progress**Appr. fund.** €20 000.00**Contr. End** 05/07/2013**Last Update** 26/08/2013**Final fund.****Fores. End** 05/07/2013**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C01-Task43ext\\_SKI](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C01-Task43ext_SKI)**Link\_DB**

Contract and project summary requested 16/8/2013  
 Contract received from contractor 20/08/2013  
 Contract signed by both parties - copy sent to contractor 26/08/2013

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Project ongoing 20/08/2013	In Progress	20/08/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	20/08/2013	26/08/2013	€6 000.00	Advance payment request

CONTRACT	Status	Start Date	Due Date	Description
Contract requested	In Progress	16/08/2013		
Contract received from contractor	In Progress	20/08/2013		
Contract signed by both parties	Completed	19/08/2013		Copy sent to contractor 26/08/2013

**Project:** 4C02b DHW-Store-Indicator

Annual output indicator for solar water heater stores

**Responsible** Stephan Fischer**Evaluators** AW,JS,**Stage** Execution**Total Budget** €9 800.00**Start Date** 02/04/2013**Status** In Progress**Appr. fund.** €9 800.00**Contr. End** 05/07/2013**Last Update** 19/09/2013**Final fund.****Fores. End** 05/07/2013**End Date****Folder** \\Sbs\estif\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\_Call\3-Projects\4C02b-DHW-Stor**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/116-4c02b-dhw-store-indicator/>

Contract signed by ESTIF and sent for contractor's signature (2/4)

Contract returned signed by contractor (15/5)

Payment request pending

**Action** NEEDED 26/09/2013

Follow-up on request for final report

TASKS	Status	Start Date	Due Date	Description
Request for advance	Not Started			Pending
Request for final report	In Progress	05/08/2013	31/08/2013	Reminder 9/09
Second reminder for final report	In Progress	19/09/2013		

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		28/03/2013	
Contract sent for contractor's signature	Not Started		02/04/2013	
Contract received signed by contractor	Not Started		15/05/2013	

REPORTING	Status	Start Date	Due Date	Description
Request for final report	In Progress	05/08/2013	31/08/2013	

**Project:** 4C03 GlobCert II

Follow-up project on global certification conc. elaborating and implementing a Global Certification scheme for solar collectors

<b>Responsible</b>	Jaime Fernandez	<b>Evaluators</b>	CS,TB,
<b>Stage</b>	Contracting	<b>Total Budge</b>	€57 560.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€24 700.00
<b>Last Update</b>	19/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	29/03/2013
		<b>Contr. End</b>	
		<b>Fores. End</b>	
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C03-GlobCertII\\_SKI](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C03-GlobCertII_SKI)  
**Link\_DB**

Contract details not finalised.

Project already running. Workshop foreseen for 30 Sept, in Berlin

Signed contract sent to contractor + advance payment request reminder 5/8/13

Internal budget shift between participants - advance payment request will follow when this is completed 20/08/13

**Action** NEEDED 26/09/2013

Revised contract sent to subcontractor for signature. Payment request shall follow

TASKS	Status	Start Date	Due Date	Description
Acceptance of changes - industry reps	Completed		22/03/2013	
Call for participants	Completed		18/04/2013	
Workshop Berlin	In Progress		30/09/2013	
Reminder for return of signed contract by subcontractor	In Progress		19/09/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress			€7 410.00	Internal budget shift between participants delaying advance request

CONTRACT	Status	Start Date	Due Date	Description
Signed contract received	Completed	22/03/2013	22/03/2013	
Return signed contract	Completed	22/03/2013	09/08/2013	
Signed contract signed by both parties and sent to contractor	Completed	05/08/2013	05/08/2013	
Changes to contract requested	Completed	04/09/2013	09/09/2013	Documents for signature
New contract sent for signature by contractor	Not Started	09/09/2013	13/09/2013	

**Project:** 4C05 SK-Annex E

Harmonized Solar Keymark factory production control procedure for EN 12975, -76 and -77 products.  
Improving Annex E to the scheme rules

<b>Responsible</b>	Jaime Fernandez	<b>Evaluators</b>	JS,SS,
<b>Stage</b>	Contracting	<b>Total Budge</b>	€9 433.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€3 225.00
<b>Last Update</b>	25/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	01/06/2013
		<b>Contr. End</b>	01/05/2014
		<b>Fores. End</b>	31/05/2014
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C05-SK-Annex E\\_Jaime F](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C05-SK-Annex E_Jaime F)  
**Link\_DB**

**Action** NEEDED 02/10/2013

Advance payment request received - amount incorrect

TASKS	Status	Start Date	Due Date	Description
Revision of project summary proposed	In Progress	03/06/2013	07/06/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	25/09/2013		€1 000.00	Should have been €968

CONTRACT	Status	Start Date	Due Date	Description
Contract signed by ESTIF	Completed	06/06/2013	13/06/2013	Contract signed by ESTIF sent to contractor (6/6)
Contract sent back by contractor	Completed		14/06/2013	Contract now signed by both parties
Contract received from contractor	In Progress	21/05/2013		Unsigned contract received from contractor (21/5)

**Project:** 4C06 SK-12976

Quality assurance procedures to assure harmonised of boundary conditions for the long performance prediction for factory made systems and automatic implementation of the performance results in the Solar Keymark data sheets

**Responsible** Danjana Theis**Evaluators** AB,SS,**Stage** Execution**Total Budge** €15 310.00**Start Date** 01/04/2013**Status** In Progress**Appr. fund.** €15 310.00**Contr. End** 31/12/2013**Last Update** 19/09/2013**Final fund.****Fores. End** 31/12/2013**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C06-SK-12976\\_IZES](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C06-SK-12976_IZES)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/120-4c06-sk-12976/>

Contract signed by both parties - advance payment request received (17/4) and paid

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Project running	In Progress	01/06/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	Not Started	17/04/2013	01/06/2013	€4 593.00	Payment request

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		02/04/2013	
Contract signed	Completed		09/04/2013	
Advance payment received	Completed		17/04/2013	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	Completed	05/08/2013	31/08/2013	<a href="http://gaist.unidev.eu/index.php?/topic/7789-scf-4c06-sk-12976-report-%E2%80%93-september-2013/">http://gaist.unidev.eu/index.php?/topic/7789-scf-4c06-sk-12976-report-%E2%80%93-september-2013/</a>

**Project:** 4C07 DataSheet-12977

Elaboration of data sheet templates for custom built systems and components acc. to EN 12977 series

**Responsible** Jan Erik Nielsen**Evaluators** AGJ,PD,**Stage** Execution**Total Budget** €10 100.00**Start Date** 01/05/2013**Status** In Progress**Appr. fund.** €7 000.00**Contr. End** 31/10/2013**Last Update** 13/09/2013**Final fund.****Fores. End** 31/10/2013**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C07-DataSheet-12977\\_S](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C07-DataSheet-12977_S)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/121-4c07-datasheet-12977/>

No interim report as project still to start (9/09/13)

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Invoice received	Completed	02/04/2013	02/04/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	28/03/2013	05/04/2013	€2 100.00	Payment request

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		28/03/2013	
Contract sent	Completed	28/03/2013	02/04/2013	

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	Completed	05/08/2013	31/08/2013	Email request for PR : 5/8/13
Not report - project to start	Completed	09/09/2013	13/09/2013	

**Project:** 4C08 RR-12977

Organisation and management plus co-financing of a Round Robin Test of a solar water heater store according to EN 12977-3 and performance predictions of a complete solar water heating system according to EN 12977-2.....

<b>Responsible</b>	Christian Weißmüller	<b>Evaluators</b>	JS,PD,
<b>Stage</b>	Execution	<b>Total Budge</b>	€29 500.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€29 500.00
<b>Last Update</b>	09/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	01/05/2013
		<b>Contr. End</b>	31/10/2013
		<b>Fores. End</b>	31/10/2013
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C08-RR12977>IfEP](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C08-RR12977>IfEP)

**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/122-4c08-rr-12977/>

Contract sent for contractor's signature (25/4)  
 Contract returned signed but undated - date added (3/5)  
 Tests completed and report sheets to be sent to IfEP - 09/13

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Request for payment	Completed		10/06/2013	

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	10/06/2013	02/08/2013	€8 850.00	Inv. 13-06-488

CONTRACT	Status	Start Date	Due Date	Description
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Contract received	Completed		17/04/2013	
Contract sent for contractor's signature	Completed		25/04/2013	
Contract returned signed	Completed		03/05/2013	

REPORTING	Status	Start Date	Due Date	Description
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Report SKN Meeting 15	Completed	05/08/2013	26/07/2013	
Status report and D1 Deliverable uploaded on Project Forum	Completed		07/08/2013	PR uploaded on Project Forum 7/8/13

**Project:** 4C11 Uncert

Calculation of the uncertainty of the performance figures of solar collectors and factory made systems based on the results obtained by the QAISt round robin test

<b>Responsible</b>	Martin Persson	<b>Evaluators</b>	AB,SS,
<b>Stage</b>	Contracting	<b>Total Budget</b>	€5 000.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€5 000.00
<b>Last Update</b>	26/08/2013	<b>Final fund.</b>	
		<b>Start Date</b>	29/03/2013
		<b>Contr. End</b>	
		<b>Fores. End</b>	
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C11-UNCERT\\_SP](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C11-UNCERT_SP)

**Link\_DB**

Contract now signed by both parties and sent to contractor 5/8/13  
 Request for advance payment request made 5/8/13  
 Advance payment request received 26/08/2013

**Action** Not needed

Payment	Status	Request	Payment	Value	Description
Initial advance	Not Started	26/08/2013	26/08/2013	€1 500.00	Invoice 230182-13505672

CONTRACT	Status	Start Date	Due Date	Description
Received signed contract	Completed	26/07/2013	05/08/2013	
Contract signed by both parties sent to contractor	Completed	05/08/2013	09/08/2013	

**Project:** 4C12a LiasTC 164-13

Liaison officers of TC 164

**Responsible** Gerard van Amerongen**Evaluators** CS,RKR,**Stage** Execution**Total Budget** €5 000.00**Start Date** 01/04/2013**Status** In Progress**Appr. fund.** €5 000.00**Contr. End** 31/03/2014**Last Update** 19/09/2013**Final fund.****Fores. End** 31/03/2014**End Date****Folder** \\Sbs\estif\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\_Call\3-Projects\4C12a-LiasTC164-**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/124-4c12a-liastc-164-12/>

Contract sent for contractor's signature (2/4)

Contract received signed but undated date added (29/4)

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Project on-going	In Progress	01/06/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	06/05/2013	01/06/2013	€1 500.00	30% advance

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		26/03/2013	
Contract sent for contractor's signature	Completed		02/04/2013	
Contract received	Completed		29/04/2013	Signed but undated

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	Completed	05/08/2013	31/08/2013	<a href="http://gaist.unidev.eu/index.php?/topic/7792-scf-liastc164-12-report-september-2013/">http://gaist.unidev.eu/index.php?/topic/7792-scf-liastc164-12-report-september-2013/</a>

**Project:** 4C12b LiasTC 228 -13

Liaison officers of TC 228 (Heating systems in buildings)

**Responsible** Gerard van Amerongen**Evaluators** AW,RKR**Stage** Execution**Total Budget** €5 000.00**Start Date** 01/04/2013**Status** In Progress**Appr. fund.** €5 000.00**Contr. End** 31/03/2014**Last Update** 19/09/2013**Final fund.****Fores. End** 31/03/2014**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C12b-LiasTC228-12\\_vAC](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C12b-LiasTC228-12_vAC)**Link\_DB** <http://qaist.unidev.eu/index.php?/forum/125-4c12b-liastc-228-12/>

Contract sent for contractor's signature (3/4)

Contract received signed but undated - date added (29/4)

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Project on-going	In Progress	01/06/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	06/05/2013	01/06/2013	€1 500.00	30% advance payment

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		26/03/2013	To be amended - deliverable not wholly transposed from proposal
Contract sent for contractor's signature	Completed		03/04/2013	
Contract received	Completed		29/04/2013	signed but undated

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	Completed	05/08/2013	31/08/2013	<a href="http://qaist.unidev.eu/index.php?/topic/7793-scf-liastc228-12-report-september-2013/">http://qaist.unidev.eu/index.php?/topic/7793-scf-liastc228-12-report-september-2013/</a>

**Project:** 4C12c LiasTC 371-13

Liaison officers of TC 371 (Project Committee - Energy Performance of Building project group)

<b>Responsible</b>	Gerard van Amerongen	<b>Evaluators</b>	AW,CS,
<b>Stage</b>	Execution	<b>Total Budget</b>	€5 000.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€5 000.00
<b>Last Update</b>	19/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	01/04/2013
		<b>Contr. End</b>	31/03/2014
		<b>Fores. End</b>	31/03/2014
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C12-4-LiasTC371-12\\_va](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C12-4-LiasTC371-12_va)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/126-4c12c-liastc-371-12/>

Contract sent for contractor's signature (25/4)  
 Contract returned signed by contractor but undated - date added (3/5)

**Action** NEEDED 25/09/2013

Attachment missing on DB

TASKS	Status	Start Date	Due Date	Description
Poject on-going	In Progress	01/06/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	06/05/2013	02/06/2013	€1 500.00	30% advance

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed		26/03/2013	To be amended - deliverable not wholly transposed from proposal
Contract sent for contractor's signature	Completed		25/04/2013	
Contract received from contractor	Completed		03/05/2013	Signed but undated

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	In Progress	05/08/2013	31/08/2013	Email request for PR : 5/8/13 - attachment missing

**Project:** 4C16a EcoDes-13

Preparing to meet the requirements of Ecodesign Energy Labelling with respect to testing.

<b>Responsible</b>	Gerard van Amerongen	<b>Evaluators</b>	AB,CS,
<b>Stage</b>	Execution	<b>Total Budget</b>	€15 000.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€15 000.00
<b>Last Update</b>	19/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	01/04/2013
		<b>Contr. End</b>	31/12/2013
		<b>Fores. End</b>	31/12/2013
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C16a-EcoDes-12 vACons](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C16a-EcoDes-12 vACons)

**Link\_DB** <http://qaist.unidev.eu/index.php?/forum/127-4c16a-ecodes-12/>

Contract sent for contractor's signature (25/4)  
 Contract returned by contractor signed but undated - date added (3/5)

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Project on-going	In Progress	01/06/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	06/05/2013	01/06/2013	€4 500.00	30% advance

CONTRACT	Status	Start Date	Due Date	Description
Contract sent for contractor's signature	Completed		24/04/2013	
Contract received	Completed		26/04/2013	
Contractor returned by contractor	Completed		03/05/2013	Agreement signed but undated

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	Completed	05/08/2013	31/08/2013	<a href="http://qaist.unidev.eu/index.php?/topic/7795-scf-ecodes-12-report-september-2013/">http://qaist.unidev.eu/index.php?/topic/7795-scf-ecodes-12-report-september-2013/</a>

**Project:** 4C17 CENmandate-13

Preliminary work program reflecting the mandates M480 (EPD) and M495 (Ecodesign) for discussion within TC312.

<b>Responsible</b>	Gerard van Amerongen	<b>Evaluators</b>	AGJ,TB,
<b>Stage</b>	Execution	<b>Total Budget</b>	€15 000.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€8 900.00
<b>Last Update</b>	19/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	29/03/2013
		<b>Contr. End</b>	01/09/2013
		<b>Fores. End</b>	
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C17-CENmandate-12\\_vA](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C17-CENmandate-12_vA)

**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/128-4c17-cenmandate-12/>

Contract sent for contractor's signature (25/4)  
Contract received from contractor signed but undated - date added (3/5)

**Action** Not needed

TASKS	Status	Start Date	Due Date	Description
Project on-going	In Progress	01/06/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	06/05/2013	01/06/2013	€2 670.00	30% advance

CONTRACT	Status	Start Date	Due Date	Description
Contract received	Completed			
Changes on deliv. (proposed cont.)	Completed	02/04/2013		Email 3/04 - AGJ OK / TB-? (reminder 15/04)
Contract sent for contractor's signature	Completed		25/04/2013	
Contract received from contractor	Completed		03/05/2013	Contract received signed but undated

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	Completed	05/08/2013	31/08/2013	<a href="http://gaist.unidev.eu/index.php?/topic/7796-scf-cenmandate-12-report-september-2013/">http://gaist.unidev.eu/index.php?/topic/7796-scf-cenmandate-12-report-september-2013/</a>

**Project:** 4C18 SCF-Sec13

Administration of SCF: administrative secretariat / technical secretary

<b>Responsible</b>	Pedro Dias	<b>Evaluators</b>	JS,TB,
<b>Stage</b>	Contracting	<b>Total Budget</b>	€9 985.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€9 985.00
<b>Last Update</b>	17/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	29/03/2013
		<b>Contr. End</b>	
		<b>Fores. End</b>	
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C18-SCF-Sec13\\_ESTIF](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C18-SCF-Sec13_ESTIF)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/129-4c18-scf-sec13/>

ESTIF: EUR 3 960 (Staff: 3600 + Other: 360)  
 SolarKey: EUR 6 025 (Staff: 5500 + Travel: 525)

**Action** NEEDED 24/09/2013

PD: prepare report SKN 15

CONTRACT	Status	Start Date	Due Date	Description
Contract sent for contractor's signature	Completed	13/09/2013		
Contract received	Completed	16/09/2013		
Signed contract returned by contractor	Completed	17/09/2013		
REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	In Progress	05/08/2013	31/08/2013	

**Project:** 4C19b Industry\_Interaction

Ensure a better involvement of industry resources in standardisation work

<b>Responsible</b>	Xavier Noyon	<b>Evaluators</b>	CS,SS,
<b>Stage</b>	Contracting	<b>Total Budget</b>	€33 800.00
<b>Status</b>	In Progress	<b>Appr. fund.</b>	€10 000.00
<b>Last Update</b>	17/09/2013	<b>Final fund.</b>	
		<b>Start Date</b>	29/03/2013
		<b>Contr. End</b>	
		<b>Fores. End</b>	
		<b>End Date</b>	

**Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C19b-Industry\\_Interaction](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C19b-Industry_Interaction)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/130-4c19b-industry-interaction/>

**Action** NEEDED 24/09/2013  
Report SKN meeting 15

CONTRACT	Status	Start Date	Due Date	Description
Contract sent for contractor's signature	Completed	13/09/2013		
Contract received	Completed	16/09/2013		
Signed contract returned by contractor	Completed	17/09/2013		
REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	Completed	05/08/2013	31/08/2013	Project not started

**Project:** 4C19e Classmate

Definition of classes and drafting info material to manufacturers related to EN ISO 9806

**Responsible** Peter Kovacs**Evaluators** AW,CS,RKR,**Stage** Execution**Total Budget** €10 000.00**Start Date** 01/05/2013**Status** In Progress**Appr. fund.** €10 000.00**Contr. End** 01/11/2013**Last Update** 19/09/2013**Final fund.****Fores. End** 01/11/2013**End Date****Folder** [O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th\\_Call\3-Projects\4C19e-Classmate\\_SP](O:\ESTIF external\Standards & Certification\1-Solar Keymark\3-SCF\4th_Call\3-Projects\4C19e-Classmate_SP)**Link\_DB** <http://gaist.unidev.eu/index.php?/forum/131-4c19e-classmate/>**Action** NEEDED 26/09/2013

Follow-up on (new) request for periodical report

TASKS	Status	Start Date	Due Date	Description
Project on-going	In Progress	02/08/2013		

Payment	Status	Request	Payment	Value	Description
Initial advance	In Progress	05/07/2013	02/08/2013	€3 000.00	Inv. 230182-13504834

CONTRACT	Status	Start Date	Due Date	Description
Signed contract returned by contractor	Completed	08/04/2013		email JD 8/04.

REPORTING	Status	Start Date	Due Date	Description
Report SKN Meeting 15	In Progress	05/08/2013	31/08/2013	Email request for PR : 5/8/13
Initial docs sent by contractor	Completed	21/03/2013	05/04/2013	
Order confirmation received from SP	Completed		08/05/2013	Order number: 3P03715 - Cost. Number: 230182
Reminder for periodical report	In Progress	19/09/2013		