**Project Summary**

**Project:** [ acronym - xCzz ] [ project name]

|  |
| --- |
| Description: [short description] [...]  |
| Comments SCF: [insert notes from SCF SG regarding project] |

**Responsible:** [name]

**Contacts:** E-mail: [email@domain.cy] Tel: [phone number]

**Organisation:** [name]

**Start:** dd/mm/yyyy**End:** dd/mm/yyyy

**Budget (EUR): Total:** [...] **SCF Grant:** [...]

**Main objectives of the project:**

Please indicate main objectives of the project, as detailed in the original proposal:

|  |  |
| --- | --- |
| a) |       |
| b) |       |
| c) |       |
| d) |       |

**Deliverables:**

Please indicate project deliverables, as referred in the original proposal. Please indicate the due date, either as in the proposal or an updated one:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Short description | Due Date |
| D1 |       |       | dd/mm/yy |
| D2 |       |       | dd/mm/yy |
| D3 |       |       | dd/mm/yy |
| D4 |       |       | dd/mm/yy |
| D.. |       |       | dd/mm/yy |
| … |       |       | dd/mm/yy |

**Timeline:**

Please indicate the indicative timing for the main activities, milestone of the project and deliverables, as referred in the original proposal. Please indicate the due date when applicable.

|  |  |  |
| --- | --- | --- |
| **Year** | **n** | **n+1** |
| ***Months*** | ***04*** | ***05*** | ***06*** | ***07*** | ***08*** | ***09*** | ***10*** | ***11*** | ***12*** | ***01*** | ***02*** | ***03*** | ***04*** |
| Reporting - periodical (P) & final (F) |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Deliverables (all - del. number in month) |  |  |  |  |  |  |  |  |  |  |  |  |  |
|       |  |  |  |  |  |  |  |  |  |  |  |  |  |
|       |  |  |  |  |  |  |  |  |  |  |  |  |  |
|       |  |  |  |  |  |  |  |  |  |  |  |  |  |
|       |  |  |  |  |  |  |  |  |  |  |  |  |  |