## Solar Keymark Network



Experience exchange circle of test labs, certifiers and inspectors working according to the Solar Keymark scheme rules

#### **Final Minutes**

### 16. Solar Keymark Network Meeting March 11<sup>th</sup> – 12<sup>th</sup>, 2014; Las Palmas de Gran Canaria, Spain

### Item 1: Opening of the meeting

Gonzalo Piernavieja director R&D&Innovations welcomed the participants on behalf of ITC (Instituto Tecnológico de Canarias) and gave a short presentation about ITC.

Harald Drück, chairman of the Solar Keymark Network, opened the meeting and welcomed the participants as well as the numerous guests. He thanked Gonzalo Piernavieja for his presentation as well as Pilar Navarro Rivero and Salvador Suárez from ITC for hosting the meeting. Furthermore he thanked Jan Erik Nielsen as the Secretary of the Solar Keymark Network, for the excellent preparation of the meeting.

Pilar Navarro Rivero gave some practical information related to the breaks and the informal dinner planned for the evening.

Harald Drück gave a short explanation about the Solar Keymark Network. The main task of the SK-Network is to agree on uniform procedures between the different institutions (accredited solar thermal test labs, certifiers, inspectors and manufacturers) working according to the Solar Keymark scheme rules as well as the further development of Solar Keymark certification in particular and certification of solar thermal products in general.

The working rules of the Solar Keymark Network (SKN) are described in the "Solar Keymark Network Internal Regulations" (Document SKN\_N0102)

Harald Drück mentioned the **concept related to resolutions and decisions**:

**Resolutions** directly influence the Solar Keymark specific scheme rules (document SKN\_N0106) and the Solar Keymark network internal regulations (document SKN\_N0102) and hence shall be implemented in the next version of them.

**Decisions** are other important agreements achieved on the meeting that have to be included in the latest version of the Solar Keymark decision list (document SKN\_N0100).

The meeting took place from Tuesday, March 11<sup>th</sup>, 2014, 10:00 hrs till Wednesday March 12<sup>th</sup>, 2014, 12:15 hrs at the premises of ITC in Las Palmas de Gran Canaria.

The first invitation including the first draft agenda (Document SKN\_N0229R0) of the meeting was sent out by email from Jan Erik Nielsen dated January 17<sup>th</sup>, 2014.

File:: SKN\_N0240R1.doc HD 30/09/14

#### Item 2: Introduction of participants

The participants attending the meeting physically introduced themselves and mentioned their nominating organisation or institution respectively.

As a result of the large number and broad spectrum of participants present the voting preconditions according to clause 4.2 of the Solar Keymark Network internal regulations (Document SKN\_N0102R) are fulfilled.

Since this meeting was the first meeting that was also additionally transmitted via internet Harald Drück asked the persons following the meeting via Internet to send an email to Pedro Dias and to confirm their virtual presence and to mention their name and institution.

The list of participants that attended the meeting physically and electronically is attached as Annex A.

### Item 3: Approval of the agenda

Following the first draft agenda (Document SKN\_N0229R0) send out on January 17<sup>th</sup>, 2014, in the last weeks, updated versions of draft agenda as well as documents related to the items mentioned on the agenda were send out and were also available via the Solar Keymark Internet site. The latest version of the agenda was named "16<sup>th</sup> Solar Keymark Network meeting – revised final draft agenda version R3" document SKN\_N0229R3 dated 06/03/14 and send out on March 6<sup>th</sup>, 2014.

This version of the agenda was presented and discussed. Two proposals for additional topics were proposed and included under item 39 (any other business).

Based on a request of Christian Stadler, Harald Drück asked if there were objections postponing item 13 (tendering procedures based on Solar Keymark) to the second day of the meeting, since Christian Stadler would only be present at that time. Since there were no objections, it was agreed to do this – without changing the numbering of the items of the agenda.

It was agreed that the final agenda resulting from these changes would be the basis for the 16<sup>th</sup> Solar Keymark Network meeting. This final agenda is as document SKN\_N0229R4 available via www.solarkeymark.org.

# Item 4: Comments and final approval of the minutes of the 15. SKN meeting

Harald Drück mentioned that the minutes of the 15<sup>th</sup> Solar Keymark Network meeting (File: SKN\_N0227R0.pdf) were elaborated by him, checked by Jan Erik Nielsen and proof read by Maria João Carvalho. He thanked both of them for their work. The minutes were sent out by email dated October 7<sup>th</sup>, 2014 by Jan Erik Nielsen.

Within the 30 days following the send out of the minutes the following comments were received:

From: Rosík Henry [mailto:hrosik@itczlin.cz]

**Sent:** 07 October 2013 17:13

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To: Jan Erik Nielsen
Subject: RE: SKN Meeting minutes

Only one small technical remark, Jan Erik -
the reference in Item 12 does not work properly.

Rgds
---henry
```

### Resolution R3.M15 – Sanctions against obligatory members absent at the meetings

To ensure a fair balance/competition in spending time and money for Solar KEYMARK Network meetings and to ensure experience exchange and training for testing, inspection, and certification, the obligatory members (see clause Fehler! Verweisquelle konnte nicht gefunden werden.) shall participate at least every second SKN meeting.

For some reasons (e.g. distance) participation "on the distance" is allowed by using web/video/teleconference system (if available). Furthermore, obligatory members shall participate physically at least every third SKN meeting.

**Action:** The reference will be corrected as follows:

.... the obligatory members (see clause 2.1.1) shall participate....

\_\_\_\_\_\_

Gesendet: Mittwoch, 6. November 2013 14:54

An: Harald Drueck

Betreff: FW: SKN Meeting minutes

Hi Harald,

Please find below some comments on the SKN meetings.

#### Item 9

As mentioned at the meeting, the document presented was not elaborated by the WG but by the Chair in cooperation with the circle of the Certification Bodies. I suggest that the minutes are changed accordingly.

#### **Action:** Change Text from

"The document SKN\_N0193R1 elaborated by the WG, as distributed shortly before the 14<sup>th</sup> Solar Keymark Network meeting, was presented at that meeting by Sören Scholz. to

"The document SKN\_N0193R1, elaborated by Sören Scholz in cooperation with the circle of the Certification Bodies and distributed shortly before the 14<sup>th</sup> Solar Keymark Network meeting, was presented at that meeting by Sören Scholz

#### Item 18

Typo - Jan Erik's name is not complete.

**Action:** Name completed

#### Item 25

Typo - 2nd line "March 2103"

Action: Word "Mach" changed to "March"

#### Item 27

The Directive is called Energy Performance of Buildings Directive (EPBD)

**Action:** "Performance of Buildings Directive (EPD)" changed to "Energy Performance of Buildings Directive (EPBD)"

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Item 28 (HD: should be 29)
Typo - 2nd line "from the company)
Action: Word "form" changed to "from"

Item 28
Typo - last line 'convenership'
Action: "convenor ship" changed to "convenership"
Kind Regards,
Pedro
```

Due to the changes mentioned above the document SKN\_N0227R1 results as the revised version of the minutes. Harald Drück asked for approval of this version as the minutes.

The final minutes of the 15<sup>th</sup> Solar Keymark Network meeting (Document SKN\_N0227R1) were unanimously finally approved by the participants present.

Note: The final version of the minutes will be send out by Jan Erik Nielsen in the coming days.

### Item 5: Date & place of next Solar Keymark Network (SKN) meetings

The  $17^{th}$  SKN meeting (autumn 2014 meeting) is scheduled for

September 30<sup>th</sup>, 13:00 hrs to October 1<sup>st</sup>, 14:00 hrs, 2014 (end of day one at 19:00 hrs) at Brussels, Belgium at the premises of CEN, provided the costs related to this are moderate. Note: The next CEN TC 312 meeting is scheduled for October 2<sup>nd</sup>, 2014

The **18<sup>th</sup> SKN meeting** (spring 2015 meeting) is scheduled for

March 10<sup>th</sup>, 13:00 hrs to March 11<sup>th</sup>, 14:00 hrs, 2015 (end of day one at 19:00 hrs) and will take place in Rome based on an invitation of Vinod Kumar Sharma from ENEA.

The 19<sup>th</sup> SKN meeting (autumn 2015 meeting) is scheduled for

October 6<sup>th</sup>, 13:00 hrs to October 7<sup>th</sup>, 14:00 hrs, 2015 (end of day one at 19:00 hrs) and will take place at Wels, Austria based on an invitation of Harald Dehner from ASiC.

### Item 6: New Absorber coatings to be considered as equivalent

No new absorber coatings to be considered as equivalent were presented for this meeting.

#### Item 7: New Glazing to be considered as equivalent

No new glazings to be considered as equivalent were presented for this meeting.

### Item 8: Inclusion of unglazed collectors in SK data sheets

The topic could not be discussed since Peter Kovacs was not present and since it was not exactly clear what was his intention to put this topic on the agenda.

Ulrich Fritzsche mentioned that the performance test results out of steady state method for unglazed solar collectors cannot be entered in the present version of the Solar Keymark data sheets and that this has to be solved in the near future.

### Item 9: Renewable Heat Incentive (RHI) scheme in Great Britain

Harald Drück welcomed Jacob Andersen from DECC (Department of Energy & Climate Change) and Alex Stuart from Ofgem form the UK and mentioned that he was very happy that they attended the Solar Keymark Network meeting in order to intensify the cooperation between RHI and Solar Keymark.

Jacob Andersen explained the Renewable Heat Incentive (RHI) approach by means of the presentation included as Annex B1.

Alex Stuart explained the UK Domestic Renewable Heat Incentive by means of the presentation included as Annex B2.

Some questions were asked by the participants and answered by Jacob Andersen and Alex Stuart.

One of the main results was that products with MCS and SK certification are considered as equivalent, but this does not mean that all SK certified collectors are automatically eligible for RHI. Furthermore the installation / installers also require MCS certification.

Possibilities related to the exchange of data between MCS and Solar Keymark was discussed. There was a general consensus that it is preferable to establish one database for joint use instead of managing two separate databases.

### Item 10: Status for incoming Solar Keymark fees 2014

The fees to be paid as for 01/01/14 are in total 269,340 €, Last year the amount was 267,670 € At present the situation is as follows:

Due data	Certifier	Amount		
still open				
30/01/2014	AENOR	14,190.00		
30/01/2014	CERTIF	13,070.00		
30/01/2014	DQS Hellas	5,370.00		
30/01/2014	ICIM	11,430.00		
30/01/2014	IMQ	50.00		

30/01/2014	KIWA	940.00	
30/01/2014	MIRTEC	380.00	
30/01/2014	SP	5,820.00	
already paid			
30/01/2014	CERTITA	1,250.00	
30/01/2014	TSU	3,030.00	
30/01/2014	DIN CERTCO	213,810.00	
	Total:	269,340.00	

### Item 11: Recommendation for SCF project applications (5<sup>th</sup> call)

Jan Erik Nielsen and Harald Drück reported about the evaluation of the proposals handed in based on the 5<sup>th</sup> Call and the meeting related to their evaluation that took place February 4<sup>th</sup>, 2014 in Brussels. In this context Harald Drück also thanked all proposers, the evaluators and the members of the SCF steering group, ESTIF and the SKN secretary Jan Erik Nielsen for their work and efforts related to the 5<sup>th</sup> SCF call.

The results of this evaluation including a proposal of projects recommended as agreed on as a result of the SCF steering group meeting in Brussels for funding are listed in document SKN\_N0230R1.

This document SKN\_N0230R1was presented by Jan Erik Nielsen and shortly discussed. During the discussion the wish was expressed by some participants to receive more detailed information why their proposal was not recommended for funding even if the points resulting from the evaluation are in the range of the threshold for funding.

Harald Drück mentioned that this comment will be considered for the next SCF evaluation round and that more specific comments will be provided in case of not accepted proposals.

After a short discussion the following decision was made:

### Decision M16.D1 – Funding of proposals from the 5<sup>th</sup> SCF call

The proposals recommend by the Solar Certification Fund Steering Group for funding as described in document SKN\_N0230R1 are accepted and the corresponding activities will be funded.

This decision was taken with 0 negative votes and 1 abstention.

### Item 12: Election of industry representative for SCF steering group

Harald Drück mentioned that according to the Solar Certification Fund Working Rules (Document SCF\_N001) the SCF steering group should have two representatives from ESTIF. In previous times this has been Teun Bokhoven as Chairman of the ESTIF Standardisation and Certification working group and Pedro Dias, representing the ESTIF secretariat. Since now Christian Stadler is Chairman of the ESTESC (European Solar Thermal Energy Standardisation & Certification Working Group) and since he was already in the SCF steering group as industry representative, one industry representative seat is now vacant.

Harald Drück asked for interested industry representatives and **Oscar Mogro** from BDR Thermea (Baxi Calefaccion) was proposed and elected without any negative votes and abstentions. Harald Drück welcomed Oscar Mogro as new SCF steering group member.

# Item 13: Tendering processes for solar thermal collectors and projects

Harald Drück reported about a discussion that took place within the "Experience Exchange Circle of the German speaking Test Laboratories for Solar Thermal Systems and Components" (EK-TSuB – Prüflaboratorien) and that resulted in the proposal mentioned in the agenda as a basis for a decision by the Solar Keymark Network.

Furthermore he welcomed Stefan Abrecht for the company "Solar-Experience GmbH". On behalf of Ritter Energie- und Umwelttechnik and Ritter-XL solar Stefan Abrecht explained the motivation as well as the ideas and stagey behind this initiative.

The topic was intensively discussed and finally the following decision was made:

# Decision M16.D2 – Recommendations of the Solar Keymark Network related to tendering processes for solar thermal collectors and projects

The Solar Keymark Network recommends that the following aspects should be the technical basis for national and international tendering processes for solar-thermal projects:

- 1. Only solar-thermal collectors certified by Solar Keymark or by other adequate certification schemes such as SRCC or IAPMO can be used. Handing in the corresponding certificates and data sheets shall be requested.
- 2. As thermal performance criterion a calculated annual collector or system output shall be used.

Note 1: One appropriate tool for the calculation of the annual collector output for solar thermal collectors is the freely available Solar Keymark calculation tool "ScenoCalc" (http://www.sp.se/en/index/services/solar/ScenoCalc/Sidor/default.aspx)

Note 2: For large scale systems the IEA SHC Task 45 factsheet "annual performance guarantees for output of large collector fields" is available via:

Link: <a href="http://task45.iea-shc.org/Data/Sites/3/documents/iea-shc-t45a3.2-fact-sheet-annual-performance-guarantees.pdf">http://task45.iea-shc.org/Data/Sites/3/documents/iea-shc-t45a3.2-fact-sheet-annual-performance-guarantees.pdf</a>

*This decision was taken with 0 negative votes and 2 abstentions.* 

## Item 14: Changes of Solar Keymark data sheets due to ISO 9806:2013

Harald Drück reported about the fact that the new ISO 9806:2013 replacing the EN 12975-2:2006 is using the gross area as reference area instead of the aperture area as it was the case for the EN 12975-2:2006.

Furthermore he reported about a discussion that took place within the "Experience Exchange Circle of the German speaking Test Laboratories for Solar Thermal Systems and Components" (EK-TSuB – Prüflaboratorien) that resulted in the proposal mentioned in the agenda as a basis for a resolution by the Solar Keymark Network.

The topic was discussed intensively. In this context Ralf Köbbeman-Rengers mentioned that the already existing ERP (Energy related products) documents require the use of the aperture area. Furthermore Pedro Dias mentioned a letter from Tommy Williamson from Kingspan

also questioning the sense of the use of the gross area as reference area especially with regard to the disadvantages resulting from this for vacuum tubular collectors.

As a result of an intensive discussion it was decided to postpone a decision related to a change of the data sheets in a way to provide the collector performance figures based on aperture and gross area until it is definitively clear what area is finally used in the ERP documents. Hence this topic will be discussed at the autumn SKN meeting again.

In order to strengthen the relevance of the use of the gross area the following decision was made:

#### Decision M16.D3 - Collector Gross area to be used in ERP documents

The Solar Keymark Network got aware of the fact that the collector gross area might not be used in the latest version of the ERP (ERP: Energy Related Products) documents. As in the latest version of ISO 9806:2013 only the collector gross area will be determined and used as reference area the Solar Keymark Network strongly requests to use the collector gross area in the context of the ERP documents.

Note: This Decision should be communicated to the European Commission by the Solar Keymark Network.

This decision was taken with 0 negative votes and 0 abstentions.

#### Item 15: Approval of ScEnOCalc updates by SKN

Harald Drück mentioned that during the last meeting of the "Experience Exchange Circle of the German speaking Test Laboratories for Solar Thermal Systems and Components" (EK-TSuB – Prüflaboratorien) a discussion took place about the fact that different results were obtained with different versions of ScEnOCalc. Since some of these results were quite doubtful it was questioned if the current regulation requiring to use always the latest version of ScEnOCalc available via the Solar Keymark website is appropriate.

As a result of this discussion the proposal mentioned in the agenda as a basis for a resolution by the Solar Keymark Network arose.

This proposal was discussed and finally the following resolution was made:

### Resolution M16.R1 - Approval of ScEnOCalc updates by SKN

Each new version of ScEnOCalc shall be approved by the SKN before it becomes official. As a basis for this approval a document describing the major changes compared to previous approved versions as well as the validation performed with the latest version shall be provided.

This resolution was taken with 0 negative votes and 0 abstentions.

#### Item 16: Approval and exclusion of test labs by SKN

Harald Drück reported about a discussion during the last meeting of the "Experience Exchange Circle of the German speaking Test Laboratories for Solar Thermal Systems and Components" (EK-TSuB — Prüflaboratorien) related to the poor quality of the work performed by some test labs and the difficulties to stop or improve their activities. Since such unqualified activities can ruin the whole reputation of the Solar Keymark it was considered as essential to establish a mechanism to try to prevent such labs from issuing tests reports for Solar Keymark certification within a relative short time.

As a result of this discussion the proposal mentioned in the agenda as a basis for a resolution by the Solar Keymark Network arose.

This proposal was discussed and modified and finally the following decision was made:

### Decision M16.D4 – Recommendation to certifiers for reconsidering agreements with specific test labs and inspectors

In special cases, e.g. if the result of the work performed is of unacceptable poor quality, the Solar Keymark Network can recommend to the certifiers to reconsider their agreements with specific test labs and inspectors.

*This decision was taken with 0 negative votes and 0 abstentions.* 

Furthermore it was decided to establish a working group for the elaboration of a proposal how to deal with complains. The working group consists of the following persons:

Sören Scholz (Chair): Stephan Fischer, Carsten Lampe, Vinod Kumar Sharma, Korbinian Kramer, Alberto García de Jalón, Giovanni Bellenda, Jaime Fernandez Gonzalez-Granda, Henry Rosik, Maria João Carvalho

The task of the working group is to elaborate a proposal for a procedure how to deal with complains as a basis for a decision / resolution at the next Solar Keymark network meeting.

## Item 17: Improvements for organization and funding of SKN activities

Jaime Fernandez Gonzalez-Granda explained his thoughts related to a funding of SKN working groups on the basis of the text in the agenda.

In general this initiative was appreciated and Jaime Fernandez Gonzalez-Granda was requested to prepare for the next SKN meeting a simple procedure on how this can be done as a basis for a decision or resolution respectively.

## Item 18: Transition from old EN 12975-1&2 to new EN 12975-1 and new EN ISO 9806:2013

Based on the input of Jaime Fernandez Gonzalez-Granda in the agenda the topic was intensively discussed. During this discussion it became clear that the subject is extremely complex and that it is not possible to elaborate now a proposal for a resolution specifying the details of the transition period.

Hence it was agreed to establish a working group to elaborate procedures for the transition from the old EN 12975-1&2 to new EN 12975-1 and new EN ISO 9806:2013 until April 1<sup>st</sup>, 2014. The working group is consisting of the following persons:

Jaime Fernandez Gonzalez-Granda (Chair), Sören Scholz, Stephan Fischer, Korbinian Kramber, Stefan Mehnert, Vinod Kumar Sharma, Ozan Türk., Daniele Bernacchioni, Alberto García de Jalón, Martin Perrson, Susanne Hansson, Pilar Navarro, João Santos, Maria João Carvalho, Ulrich Fritzsche, Franck Cheutin,

In the context of transition from EN 12975-2:2006 to EN ISO 9806:2013 João Santos gave the presentation attached as Annex C.

As a result of the presentation it was agreed that the decisions mentioned by João Santos in his presentation have to be definitively reconsidered. This activity will be performed within the above mentioned working group established for the elaboration of procedures for the transition from old EN 12975-1&2 to new EN 12975-1 and new EN ISO 9806:2013

Furthermore it was agreed that the decision list should be periodically reviewed by the SKN Chairman and Secretary prior to the SKN meetings.

## Item 19: Proposal for a resolution related to new versions of Annex A and Annex E

Jaime Fernandez Gonzalez-Granda presented the new versions of the two Annexes mentioned above as well as the background related to their elaboration.

Note: According to clause 3.2 of the Solar Keymark Internal Regulations (Document SKN\_N0102R8) all proposals for resolutions shall be send to SKN secretariat at least 3 weeks before the meeting. This was not the case for this topic.

Since the documents were not delivered in due time Harald Drück asked if there were any objections if a resolution related to this topic was made anyway. As there were no objections it was agreed to proceed with this topic towards a resolution.

After a short discussion and some questions and answers the following resolution was made.

#### Resolution M16.R2 - New Version of Annex E

The Solar Keymark scheme rules shall be modified by the new version of Annex E "Factory production control requirements" as described in document SKN\_N0235R0 with the changes included by Jaime Fernandez Gonzalez-Granda resulting in document SKN\_N0106\_AnnexE\_R1.

This resolution was taken unanimous with 0 negative votes and 2 abstentions.

Related to the documents for the new version of Annex A a relative lengthy discussion took place and as a result there was the impression that the subject is too complex to be decided now. One main reason for this was the fact that the documents were made available in too short time before the meeting. Hence it was agreed that Jaime Fernandez Gonzalez-Granda will prepare a final draft version of the documents and send this out to the Solar Keymark Network for commenting. Based on the comments he will elaborate a final version as a basis for a resolution to be made at the next Solar Keymark Network meeting.

Some Certification Bodies present ask if it is possible to use the proposed new version of annex A1 during a trial period until the next SKN meeting of October. It is agreed that this is possible and Jaime Fernandez Gonzalez-Granda will send out a revised version to the group. Using this inspection template shows evidence that all the requirements of Annex E are being evaluated since they are reflected on the check list. Using the actual version of Annex A1 it is hard to assure that the inspector is evaluating all aspects of Annex E.

# Item 20: Discussion on update of Annex G "Solar Keymark certificates and sub licences for other brands, product names and sellers"

At the 15<sup>th</sup> SKN meeting the Solar Keymark scheme rules were extended by an Annex G "Solar KEYMARK certificates and sub-licenses for other brands, product names, and sellers" as described in document SKN\_N0193R3.

As there was the wish to modify the document a working group consisting of the following persons was established:

Pedo Dias (Chair), Sören Scholz, Jaime Fernandez Gonzalez-Granda, Ralf Köbbemann-Rengers, Allard Slomp, François-Xavier Ball, Hans Peter Weiss, João Santos, Jan Erik Nielsen and Eileen Prado as new member for the 16. meeting onwards.

Pedro Dias presented the subject including proposals for modification by means of the presentation attached as Annex D and asked for feedback in order to elaborate a final proposal for a resolution at the next SKN meeting.

The feedback determined by mean of informal indicative voting was in the direction of the elaborated proposal presented by Pedro Dias.

The working group shall, based on the presented content, elaborate a proposal for a decision at the next Solar Keymark Network meeting.

# Item 21: Proposal for more specified requirements for changing the certification body

The subject was discussed but considered to be too complex to make a resolution now. Hence it was agreed to deal with this topic within the certification bodies working group (chaired by Sören Scholz) with Eileen Prado and Korbinian Kramer as additional participants.

The working group shall elaborate a proposal for a resolution to be made at the next SKN meeting.

# Item 22: Proposal for "Selection and submission of samples in case of extension of product range by manufacturer"

Sören Scholz presented document SKN\_N0232R0 entitled "Proposal for Selection and submission of samples in case of extension of product range by manufacturer" proposed to be included as paragraph 4.1.2 in the Solar Keymark scheme rules.

The document was discussed but no resolution was made because several open points were identified and also due to the fact that the proposed procedure is not in line with the general Solar Keymark scheme rules.

It was recommended to Sören Scholz that in case the subject is of high relevance for him, he should come up with a proposal for a decision / resolution at the next Solar Keymark network meeting.

## Item 23: Definition of classes and info material to manufacturers related to EN ISO 9806:2013

Jan Erik Nielsen presented on behalf of Peter Kovacs the document SKN\_N0233R0 entitled "Definition of classes and info material to manufacturers related to EN ISO 9806" prepared by Peter Kovacs, Stephan Fischer and Jan Erik Nielsen in the frame of the SCF financed project Classmate.

The initiative was appreciated and the document was discussed considering also the comments and remarks already stated in the agenda.

Finally it was agreed that the document should be revised taking into account the comments and a final version shall be prepared as a basis for a resolution to be made at the next SKN meeting.

### Item 24: Solar Certification Fund Projects - General status report

By means of the presentation attached as Annex E, Pedro Dias gave first a general overview of the number of projects as well as on their status supported by the Solar Certification Fund (SCF) in the different calls as well as the corresponding budget allocated to the different calls.

He also reported about the improvements already performed related to the management of the SCF projects as well as ideas for further improvements.

After and during the presentation some questions were asked by some participants and answered by Pedro Dias.

Harald Drück thanked Pedro Dias for the huge amount of work he and his colleagues at ESTIF are performing in a highly professional way.

#### Item 25: Global certification

Jan Erik Nielsen gave a short presentation about the current status and the latest developments related to global certification. Furthermore he mentioned that the subject of "global certification" will be dealt in much more details in the meeting of the Global Solar Certification Network and the IEA Task 43 (Solar rating and certification) scheduled directly after the meeting of the Solar Keymark Network for March 12<sup>th</sup> and 13<sup>th</sup>, 2014.

Jan Erik Nielsen presented the topic and the general ideas and structure by means of the following presentation attached as Annex F.

Jaime Fernandez Gonzalez-Granda reported about the elaboration a Global Solar Network Scheme rules by means of the presentation attached as annex G.

Harald Drück mentioned that at present also the Global Solar Certification Network Working Rules are under development. A second draft version was prepared last week and will be discussed in the Global Solar Certification Network meeting in the afternoon.

#### Item 26: Changes in SKN meetings regarding Global Certification

Jaime Fernandez Gonzalez-Granda presented his ideas related to this topic based on his input to the agenda.

The specific points were shortly disused and it was common consensus that wherever possible synergy effects between the Solar Keymark Network meetings and the Global Solar Certification Network meetings should be used. Furthermore it was agreed to try to limit the meeting time to two days.

## Item 27: Example of a completely correct and "nice" Solar Keymark data sheet for solar collectors

Based on an activity already stated at the 12<sup>th</sup> SKN meeting to improve the quality of the work performed by test laboratories, certification bodies and inspectors a working group as establish.

In the meanwhile the composition of the originally formed working group was slightly modified and consisted at the last meeting of the following persons:

Andreas Bohren (Chair), Stephan Fischer, Uli Fritzsche, Sören Scholz, Danjana Theis, Jef Profke, Vinod Shama, Stefan Mehnert, Henry Rosik, Stamatios Babalis, Julien Heintz, Alberto Garcia, Franz Helmlinger, Jaime Fernandez Gonzalez-Granda, Carsten Lampe, Harald Dehner, Achim Sadenwater, Mark Witt, Malte Kottwitz and from the 15<sup>th</sup> meeting on also Jan Erik Nielsen

At the 15<sup>th</sup> SKN meeting the working group was asked to elaborate and example of a completely correct, nice looking Solar Keymark data sheet for solar collectors.

Andreas Bohren mentioned that due to the changes required in the near future as a result of the adoption of EN ISO 9806:2013 the group did not prepare an example of a "nice" data sheet yet.

It was agreed that this should be done until the next meeting for flat plate collectors and vacuum tube collectors.

Additional there was as discussion about the development of a **fundamental new database** that can also be used for the generation of data sheets. In this context it was decided to establish a working group consisting of the following persons:

Jan Erik Nielsen (chair), Sören Scholz, Stephan Fischer, Korbinian Kramer, Henry Rossik, Pilar Navarro, Pedro Dias, Martin Perrson, Andreas Bohren, Ulrich Fritzsche, Stefan Mehnert

The task of the working group is to formulate requirements and a general strategy on how these requirements can be implemented to be presented at the next Solar Keymark network meeting.

### Item 28: Presentation of a draft data sheet for products of the EN 12977 series

Jan Erik Nielsen presented the following draft data sheets:

System data sheet (EN12976 & EN 12977):

Document N0106\_AnnexB2\_R3.2-system-draft xlsx

Annex B3: Store data sheet (EN 12977-3 & -4)

Document: SKN\_N0106\_AnnexB3\_R0.2-store-draft xlsx

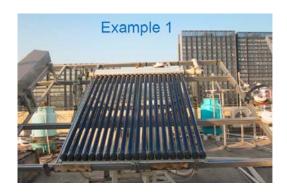
Controller data sheet (EN 12977-5)

SKN\_N0106\_AnnexB4\_R0.2-controller-draft xlsx

After the presentation a short discussion followed. It was agreed that Jan Erik Nielsen will send out the data sheet for commenting again. Based on the input he will prepare a final version of the data sheets and make them available via www.solarkeymark.org.

# Item 29: Remarks on thermal performance test performed as a basis for Solar Keymark Certificates

Stephan Fischer presented the following two examples showing incorrect test setups for the thermal performance testing of solar thermal collectors.







Overestimation of the thermal performance due to gains from reflected irradiance from ground and building

With regard to example 1 he pointed out that according to ISO 9806:2013, clause 21.6 collectors having non opaque backsides need to be installed in front of a surface having low

reflectance (rho < 0.2) to ensure that the performance is not influenced by radiation gains from the back side of the collector. For the collector shown in example 1 he estimates an overestimation of approx. 5-10 % of the thermal performance due to gains from reflected irradiance from the back side.

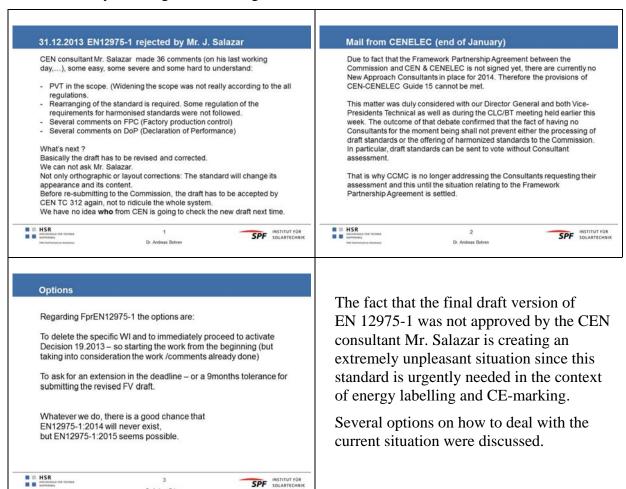
The second example showed a concentrating collector receiving reflected radiation not only from the reflector but also from the adjacent ground and building. It was stressed that this also needs to be taken into account when evaluating the data or to be avoided not to influence the measurement

The two negative examples were shortly discussed but no further action was taken.

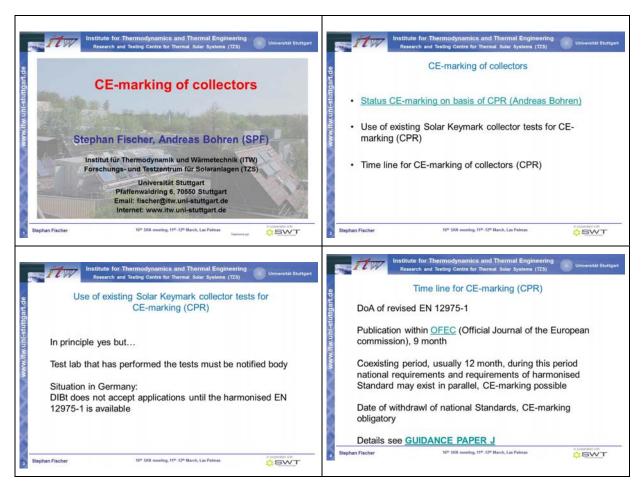
### Item 30: Update on CE marking of Collectors related to CPR

Note: The basis for CE marking of solar collectors is now the Construction Product Regulation (CPR); In previous times this document was called Construction Product Directive (CPD)

Andreas Bohren as new convenor of TC 312 WG1 reported about the latest status of the new EN 12975-1 by showing the following slides:



Stephan Fischer presented the latest news related to CE-marking of collectors by means of the following presentation



One important aspect is that after the publication of the harmonised standard EN 12975-1 there will be a transition period of one year where collectors can be CE-marked. After the expiry of the transition period all collectors shall be CE-marked.

### Item 31: Information on Energy Labelling

Jan Erik Nielsen mentioned that Gerard van Amerongen could not attend the meeting and submitted his excuses for this. The reason why Gerard van Amerongen is absent is the fact that he is attending a meeting of TC 228 in his role as liaison officer. Hence Jan Erik Nielsen showed the presentation attached as Annex H.

Following the proposal of Gerhard von Amerongen a Solar Keymark "reflection group", named here, as usual, working group, consisting of the following persons was established:

Gerhard von Amerongen (Chair), Ralf Köbbeman-Rengers, Stephan Fischer, Korbinian Kramer, Lui González-Monroy, Oscar Mogro, Jaime Fernandez Gonzalez-Granda, Ulrich Fritzsche, Andreas Bohren, Luca Votta, Sören Scholz, Pedro Dias, Christian Stadler, Harald Drück

The task of the working group is to look how synergy effects between the Solar Keymark and Ecodesign / Energy Labelling can be created with the intention to strengthen the relevance and position of Solar Keymark.

Furthermore Pedro Dias presented the proposal Label Pack+ from ESTIF and asked for the formal support of the project by the Solar Keymark Network. Harald Drück appreciated the proposal and expressed this support.

#### Item 32: Current status of PVT testing

Ulrich Fritzsche reported about the current status of PVT testing, the outstanding work that still has to be performed as well as the open points that have to be solved by means of the presentation attached as Annex J.

# Item 33: Report from the Solar Keymark Certification Bodies / Solar Keymark Inspection Working Group

Sören Scholz informed about the fact that no reportable activities were carried out since the last meeting.

#### Item 34: Information from CEN TC 312

Since Panayis Konstantinidis being the new TC 312 chairman was not present no general information related to TC 312 was presented.

TC312 WG1: The most important news were already communicated in the context of item 30.

TC312 WG3: The most important news were already communicated in the context of item 31.

TC312 WG2: Vinod Kumar Sharma presented the following slides below.

With regard to WG 2 Maria João Carvalho mentioned that she did not receive the documents send out by Vinod Kumar Sharma. He expressed his astonishment about this and ensured to include her in his email distribution list.

16<sup>TH</sup> SOLAR KEYMARK NETWORK MEETING AND GLOBAL SOLAR CERTIFICATION NETWORK MEETING AND IEA-SHC TASK 43 EXPERT MEETING

MARCH 11-13, 2014, GRAN CANARY (SPAIN)

#### WG2

#### REVISION OF THE STANDARD EN 12976 PART 1 & 2

CREATION OF NEW WORK ITEMS

New Work Items, as listed below, were created by CEN/TC312, on June 12, 2013

New WI\_prEN12976-1 "Thermal solar systems and components - Factory made systems Part -1: General requirements"

 New WI\_prEN12976-2 "Thermal solar systems and components - Factory made systems Part -2: Test methods".

Track to be followed: Enquiry + Formal Vote (ENQ+FV)

Dispatch of ENQ draft to CMC: deadline is 2014.06.12

Dr. Vinod Kumar SHARMA Convenor CEN/TC 312 WG2

Old version of the standard EN 12976 both Part 1 and Part 2 and comments received were circulated. Moreover, request for choice of suitable track to be followed and any relevant useful input was sent to all WG2 members.

Comments (prEN 12976-part1).doc Comments (prEN 12976-part2).doc

Circulation of modified version of the text as described in revised drafts for EN 12976 – Part 1 and Part 2

First enquiry sent to WG2 members on December 09, 2013

Second enquiry sent to WG2 members on January 20, 2014

Submission of revisable WORD files, non-revisable PDF files and separate file with figures to Dott.ssa Vassiliki on February 17, 2014, in order to send them in CMC for ENQ.

prEN 12976 - Part1.doc

prEN 12976 - Part1.pdf

prEN 12976 - Part 2.doc

prEN 12976 - Part 2.pdf

prEN 12976 - Part 2(Figures).doc

#### Item 35: Information from CEN CCB

Harald Drück mentioned the request formulated by decision D1.M15 (Global certification – Solar Keymark) and asked about the reaction of CEN CCB related to this.

Jan Erik Nielsen told about an invitation he received from CEN CCB to attend a meeting related to global certification. During this meeting he got the impression that CEN CCB is in principle positive to change their rules in such a way that certification bodies all over the world have the possibility to grant Solar Keymark certificates. However, they requested a more specific proposal how to do this. Since the development of appropriate procedures is just under development within the Global Solar Certification Network the proposal was not submitted until now. This will be done when the appropriate documents from the Global Solar Certification Network are available.

Concerning the future outsourcing of KEYMARK administration there is a call for tender announced at: http://www.cen.eu/news/calls/Calls/Call\_for\_tender\_CEN\_Keymark.pdf.

#### Item 36: Presentation of selected SCF project results

Pedro Dias presented the selected SCF project results by means of the presentation attached as Annex J

# Item 37: Project presentation "Strengthening Quality Infrastructure for Solar Energy in Maghreb"

Imed Landoulsi from the ANME (Agence Nationale pour la Maitrise de l'Energie), Tunisia presented the above mentioned project by the presentation attached as Annex K. Harald Drück thanked Imed Landoulsi for his interesting presentation and appreciated the activity of PtB as an important instrument to provide the basis for Solar (Keymark) certification in the Maghreb region.

### Item 38: Experience with the misuse of the Solar Keymark

No new cases to be reported.

### Item 39: Any other business

#### Item 39.1: Testing of heat pipes mandatory from 1/2014 onwards

Ulrich Fritzsche mentioned that the testing of heat pipes being part of vacuum tube collectors is mandatory since the January 1<sup>st</sup>, 2014. The test procedure to be used is described in Annex F of the Solar Keymark Scheme rules.

Furthermore he mentioned that the heat pipe issue is a nice example on how SCF funded projects can contribute to the improvement of the quality of solar thermal collectors since the investigations related to this issue were initially performed within an SCF funded project and are now part of the tests requirements for Solar Keymark and soon also SRCC certification.

#### Item 39.2: National certification schemes for stores

Based on an ad-hoc survey initiated within the Solar Keymark network the day before Pedro Dias mentioned that he only received input concerning the situation in Spain. This is shown below.



Since the aspect of certification of stores is quite important in order to promote the testing of hot water and combistores according to EN 12977-3 and -4 and the certification of stores according to the Solar Keymark scheme rules it was agreed to investigate this topic in more detail.

The participants were requested to send information about their national certification schemes to Pedro Dias at latest by the end of March 2014. He will compile the information and distribute it to the SKN.

#### Item 40: Important national developments

No important national developments to be presented were mentioned.

# Copy of Item 5: Date and place of next meetings – since next meetings are usually stated at the end of the minutes Item 5: Date & place of next Solar Keymark Network (SKN) meetings

The 17<sup>th</sup> SKN meeting (autumn 2014 meeting) is scheduled for

**September 30<sup>th</sup>, 13:00 hrs to October 1<sup>st</sup>, 14:00 hrs, 2014** (end of day one at 18:00 hrs) at Brussels, Belgium at the premises of CEN, provided the costs related to this are moderate. Note: The next CEN TC 312 meeting is scheduled for October 2<sup>nd</sup>, 2014

The **18<sup>th</sup> SKN meeting** (spring 2015 meeting) is scheduled for

March 10<sup>th</sup>, 13:00 hrs to March 11<sup>th</sup>, 14:00 hrs, 2015 (end of day one at 19:00 hrs) and will take place in Rome based on an invitation of Vinod Kumar Sharma from ENEA.

The 19<sup>th</sup> SKN meeting (autumn 2015 meeting) is scheduled for

October 6<sup>th</sup>, 13:00 hrs to October 7<sup>th</sup>, 14:00 hrs, 2015 (end of day one at 19:00 hrs) and will take place at Wels, Austria based on an invitation of Harald Dehner from ASiC.

### Item 41: End of meeting

Harald Drück thanked the participants for attending the meeting and for their constructive discussions. He also thanked Jan Erik Nielsen for the excellent preparation of the meeting and Pedro Dias for managing the Solar Certification Fund project and the financial issues of the Solar Keymark Network. Furthermore he thanked Pilar Navarro Rivero and Salvador Suárez from ITC for hosting the meeting.

The participants thanked Harald Drück for his excellent conduction of the meeting.

The meeting ended at 13:15 hrs.

The minutes were prepared by Harald Drück (Chairman of the Solar Keymark Network) in assistance with Jan Erik Nielsen (SKN Secretariat) and Maria João Carvalho (proof reading) Stuttgart, March 18<sup>th</sup>, 2014

#### **Contact address Solar Keymark Chairman:**

Harald Drück ITW, Stuttgart University Pfaffenwaldring 6 70550 Stuttgart, Germany

Email: drueck@itw.uni-stuttgart.de

#### **Contact address Solar Keymark Secretariat:**

Jan Erik Nielsen SolarKey Int. Aggerup 1 4330 Hvalsoe, DK

Email: jen@solarkey.dk

### **Annex A: List of participants**

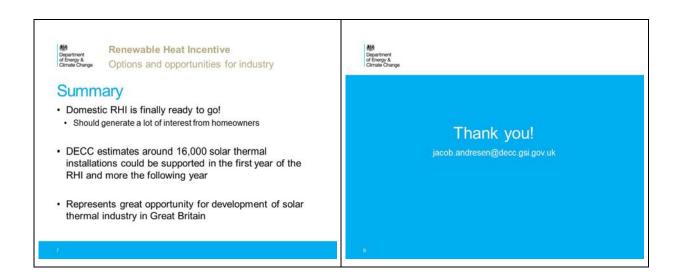
### 16<sup>th</sup> Meeting, Las Palmas de Gran Canaria, March 11<sup>th</sup> – 12<sup>th</sup>, 2014

NAME	ORGANISATION		
Participants physically present			
Alberto García de Jalón	CENER		
Andreas Bohren	SPF Solartechnik		
Daniele Bernacchioni	ICIM S.p.A.		
Franck Cheutin	CSTB		
Harald Dehner	ASIC		
Harald Drück	ITW		
Jaime Fernandez Gonzalez-Granda	AENOR		
Jan Erik Nielsen	Solar Key Int.		
João Santos	CERTIF		
Katharina Meyer	DIN CERTCO		
Korbinian Kramer	Fraunhofer ISE		
Maria João Carvalho	LNEG		
Ozan Türk	SPF		
Pedro Dias	ESTIF		
Ralf Köbbemann-Rengers	Bosch / BDH		
Sören Scholz	DIN CERTCO GmbH		
Stefan Mehnert	Fraunhofer ISE		
Stephan Fischer	ITW		
Susanne Hansson	SP Technical Research Institute of Sweden		
Ulrich Fritzsche	TÜV Rheinland Energie und Umwelt GmbH		
Vinod Kumar Sharma	ENEA		
Christian Stadler	General Solar Systems GmbH		
Peter Markart	GreenOneTEC		
Alfred Brunger	Exova		
Zinian He	Beijing Solar Energy Research Center		
Xiaowen Zhou	Beijing Tsinghua Solar Ltd.		
Tao He	China Academy of Building		
Min Wang	China Academy of Building		
Henry Rosik	ITC		
Emmanuel Leger	Centre d'essais BELENOS		
Sophie Bocquillon	EUROVENT CERTITA		

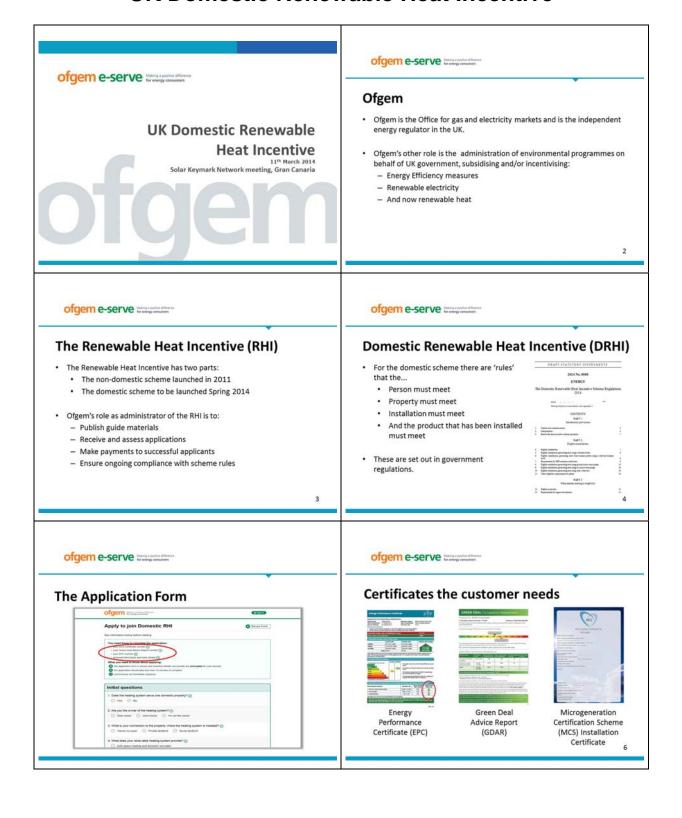
Carsten Lampe	ISFH
Stefan Abrecht	Solar-Experience GmbH
Giovanni Bellenda	Eurofins
Giacobbe Braccio	ENEA
Massimiliano Florio	ICIM S.p.A.
Luca Votta	Kiwa Italia SpA
Maria Rodrigues	ADENE
Jana Levicka	TSU Piestany
Oscar Mogro	BDR Thermea (Baxi Calefaccion)
Pilar Navarro	Technological Institute of canary
Luis González-Monroy	Termicol Energía Solar, S.L.
Martin Persson	SP
Imed Landoulsi	Agence Nationale pour la Maitrise
Jacob Andresen	DECC
Alex Stuart	Ofgem
Les Nelson	IAPMO
Eileen Prado	SRCC
Participants	s electronically present
Jim Huggins	Solar Rating & Certification Corp. (USA)
George Roditis	Applied Energy Laboratory (AElab) (CY)
Stamatios Babalis	National Center for Scientific Research "DEMOKRITOS" (GR)
Ken Guthrie	Sustainable Energy Transformation (AU)

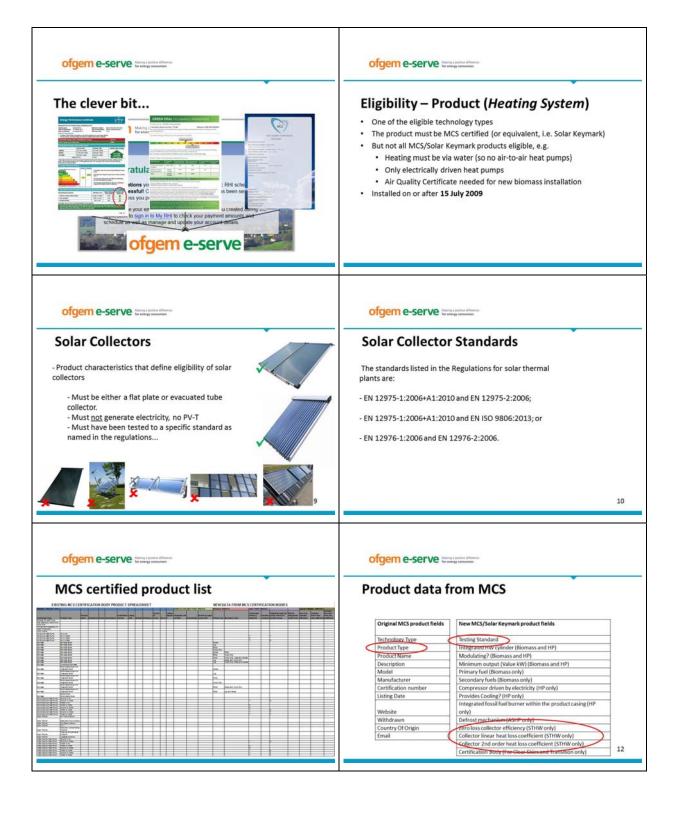
# Annex B1 Renewable Heat Incentive (RHI)

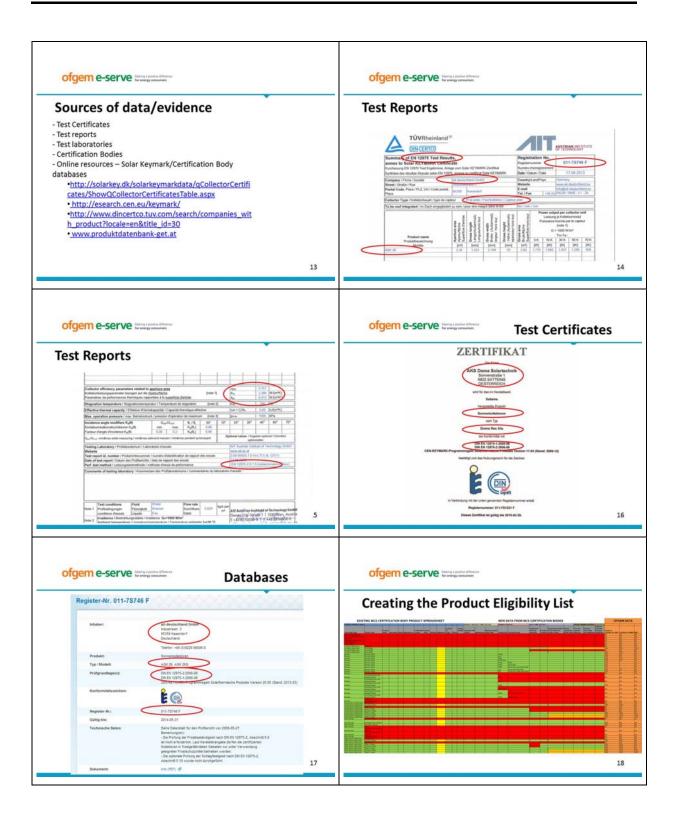


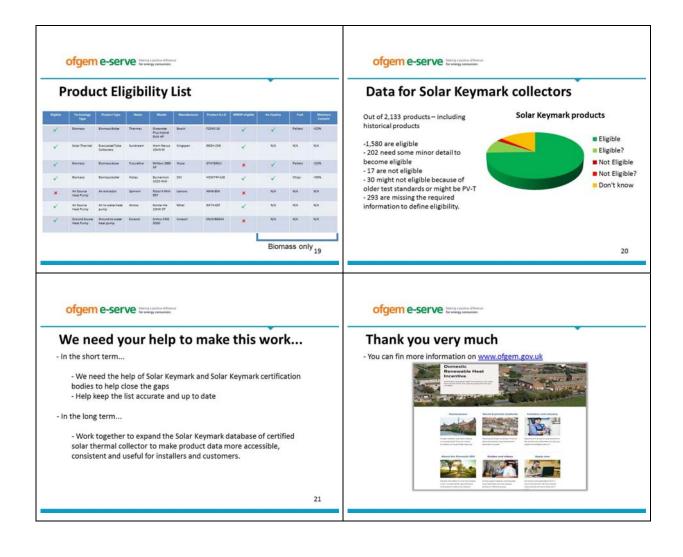


# Annex B2 UK Domestic Renewable Heat Incentive









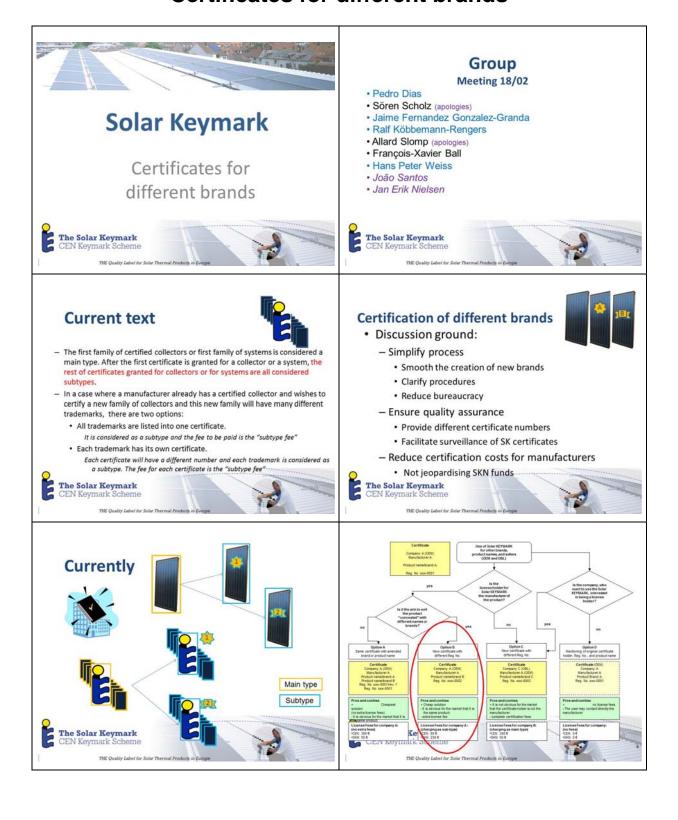
# Annex C Transition from EN 12975-2:2006 to EN ISO 9806:2013







# Annex D Certificates for different brands

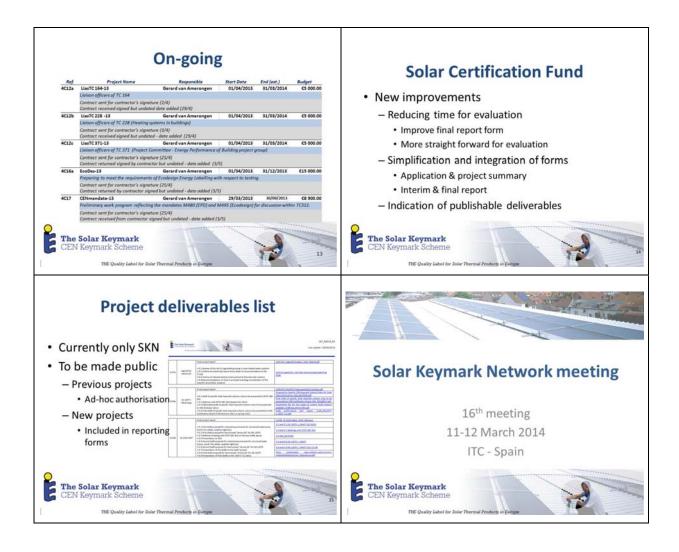




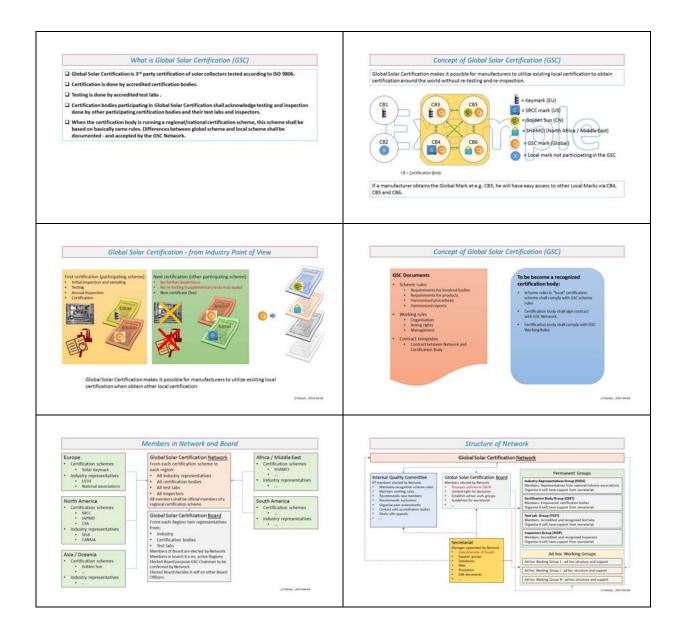
# Annex E Solar Certification Fund – General Status Report







# Annex F Global Solar Certification – General Approach



### Annex G Global Solar Certification – Scheme rules

### **IEA-SHC Task 43 Subtask B**

Eileen Prado Executive Director

Jaime Fernández Product Certification Officer

**AENOR** 

- Share the working method
- 2. Share the development of ideas
- Share conclusions

**AENOR** 

### THE WORKING METHOD

- -5 web meetings from November to March -Members of SCF Project
- -Sharing the workload. Same agenda at every meeting:

Leader of subtask working group	Working group is responsible for preparing draft for					
Jaime Fernandez AENOR	lv. Specification of Inspection procedures (based on requirements in Annex E and procedures in Annex A of Keymark Specific Rules)					
Sören Scholz DINCERTCO	<ul> <li>Rules for Mutual recognition among Certification Bodies (involves annexes that indicate differences of nations certification schemes to Global Mark)</li> </ul>					
Stephan Fisher SWT	v. Requirements for laboratories (This involves developing peer assessment/harmonization of accreditation activities)					
Les Nelson IAPMO	<li>ii. Requirements for inspection bodies (this involves developing peer assessment/harmonization of accreditation activities).</li> <li>iii. Requirements for Certification bodies (this involves developing peer assessment/harmonization of accreditation activities).</li>					
Jim Huggins / Eileen Prado SRCC	Main body of GMA Specific fluids, jurthout annews()  - Product requirements and definitions (types, subtypes etc there is no product standard to refer to so this must be included here)  - It is not product classification (eitherent classifications for tests results that may be required in different countries)  - Its pecification of extra procedures—reference to IM/Y050 period.  - Specification of extra procedures—reference to IM/Y050 period.					
Susanne Hansson/S₽	ix. Common Basic Certificate for Global Mark only (template and data sheet)					

+ What is happenning at other working groups?

### **AENOR**

### THE DEVELOPMENT OF IDEAS

In the first meetings, a lot of time spent assuring we all had the same corrents in mind:

 $\bullet \textsc{Certification}$  bodies will grant a Certificate and the manufacturer will be allowed the use of a Global Quality Mark

•There will be a common template for certificates and for technical annex

•Certification bodies will recognize the test reports and inspection reports done by others within the Global Certification Scheme for granting their own private Marks (This reduces double testing and inspection)

•To assure fair competition the requirements on certification bodies will use a a 
"hybrid system. We would need a specialized committe within the Global Network that would have the following tasks:

\*Create a group for random spotchecks and adress complaints using peer assessments +Help, organize and assure harmonization meetings within the acreditation bodies"

**AENOR** 

### THE DEVELOPMENT OF IDEAS

- •A documented comparison of CBs' schemes with Global Scheme
- $\bullet A$  need for a Board with an infrastructure for full time Secretariat and standing working groups
- •An alliance or coalition between industry, laboratories and certification bodies

### **AENOR**

### CONCLUSIONS

Draft versions of two main documents presented and approved at GSC meeting of 2014-03-13:

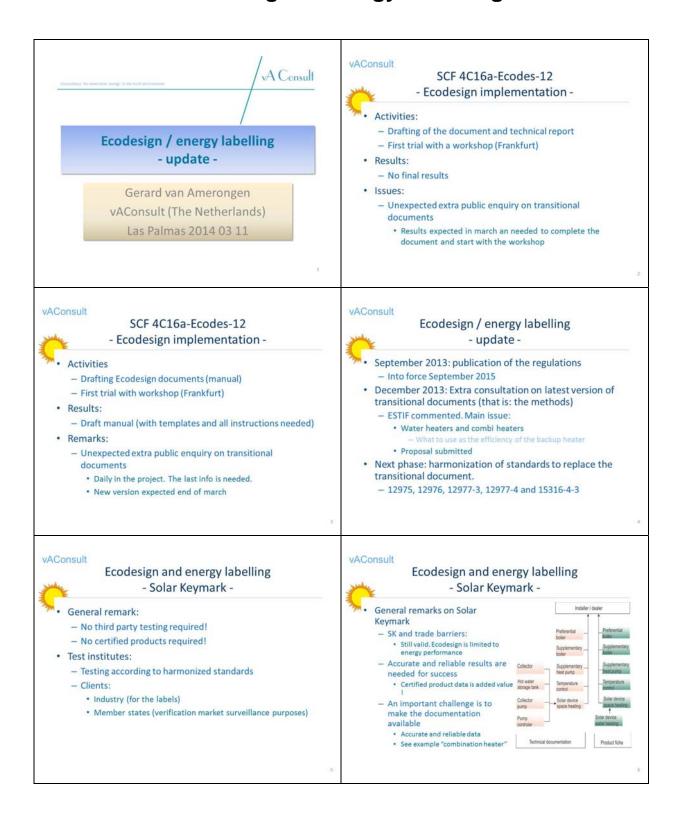
•Global Solar Certification Scheme Rules •Global Solar Certification Mutual Recognition Rules Among Certification Bodies and requirements for involved bodies

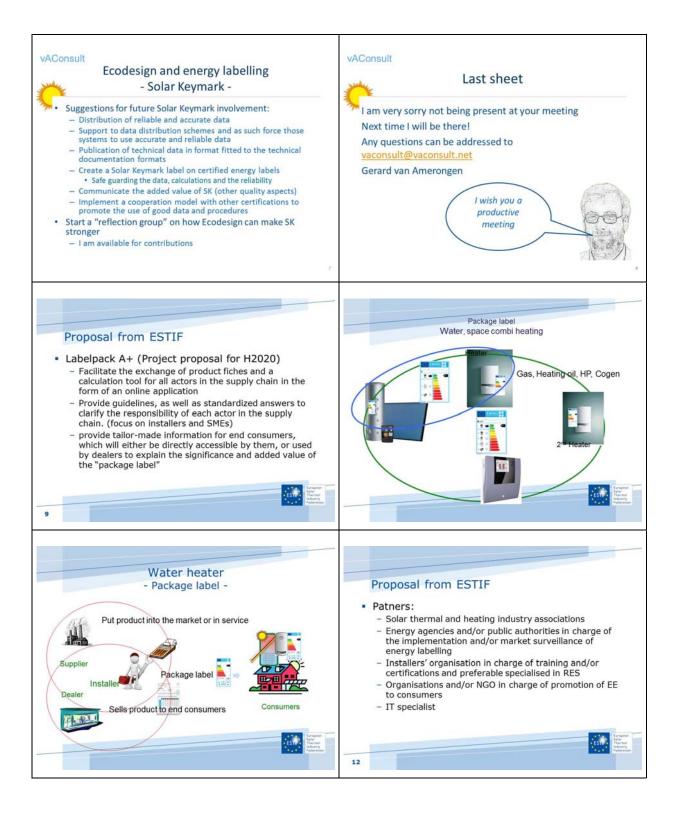
Time Plan and Milestones - subtask B	2013		2014			2015		
B1. First draft set of requirements	3.0				1	T	ľ	Г
B2. Make 2 <sup>rd</sup> draft set of requirements		D	Г			Т	П	Г
B3. Make final draft set of requirements			DE		T	Т	Г	Г
B4. Make and approve final version of requirements				Rm				
Milestones D Draft reports(s), R Final reports(s), m mee	ing							

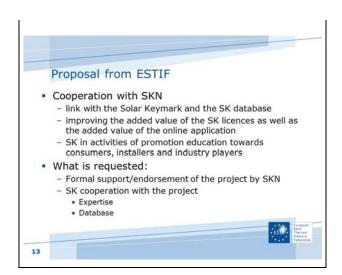
**AENOR** 



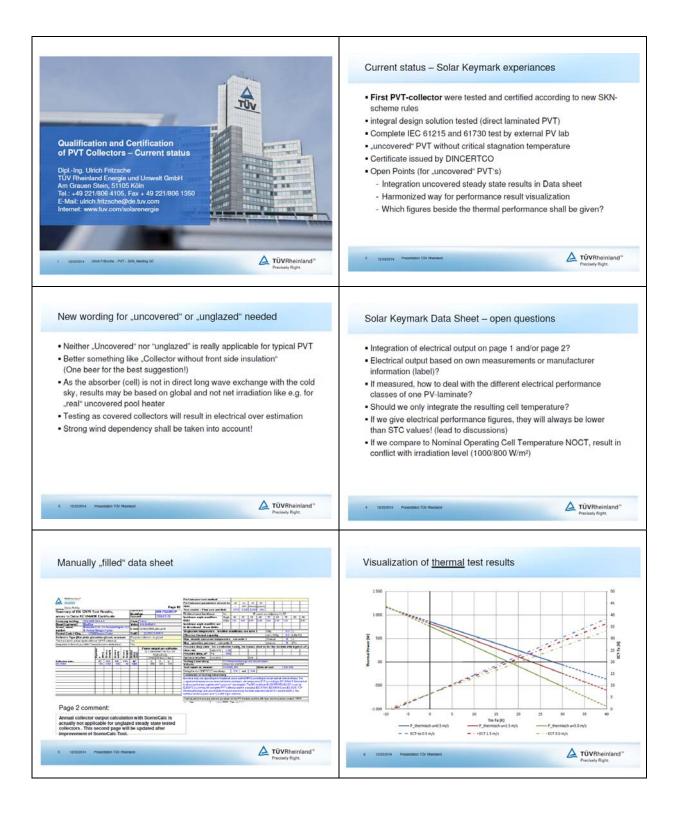
# Annex H Ecodesign & Energy Labelling

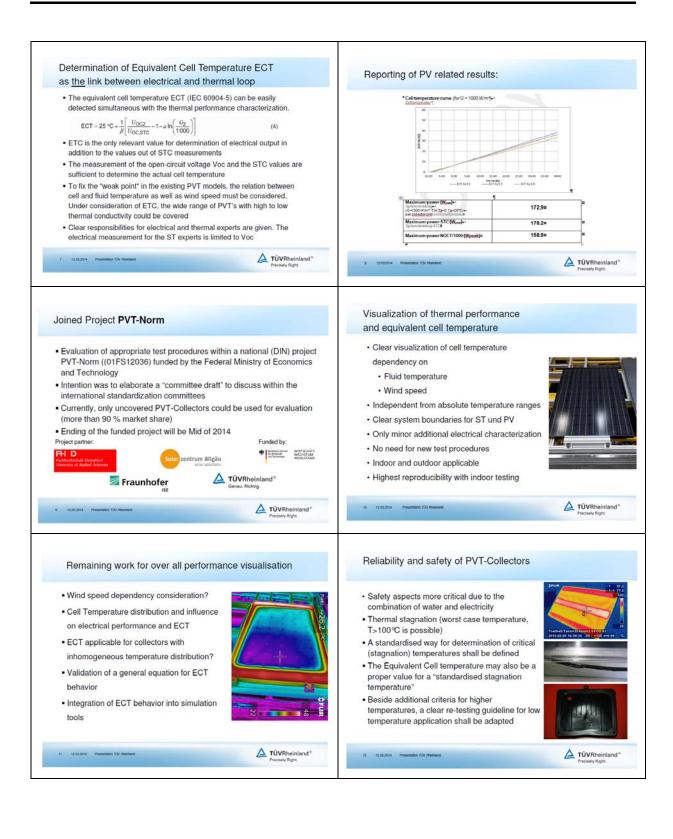


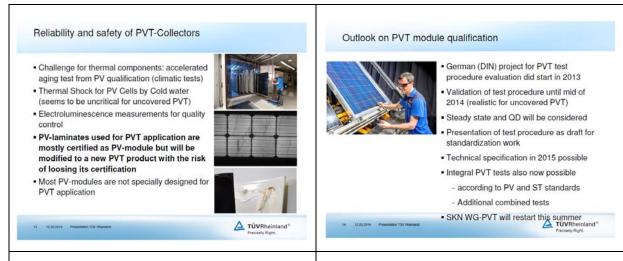




## Annex I Current status of PVT

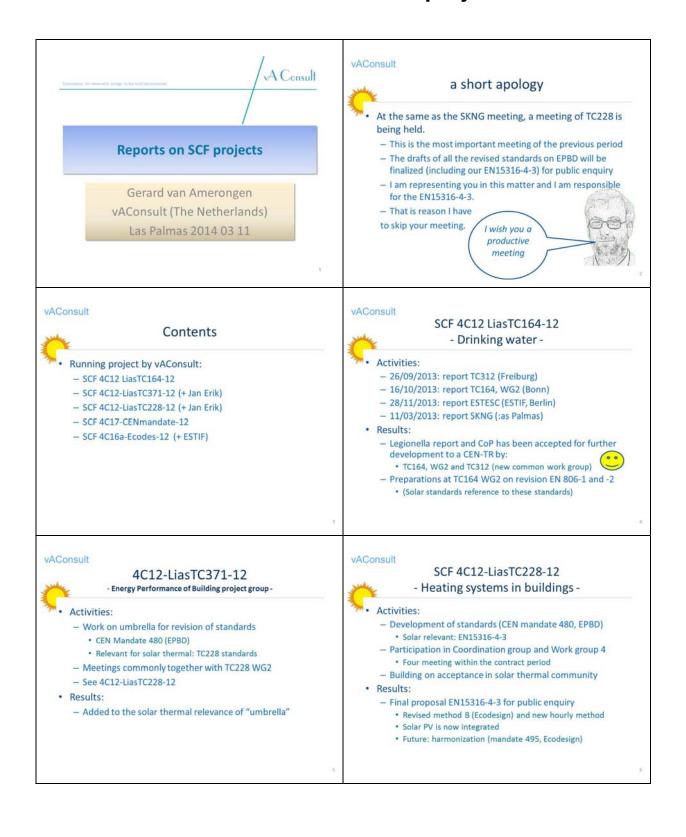






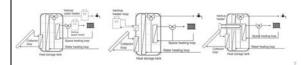


# Annex J Presentation of selected SCF project results



### New Hourly method

- EN 15316-4-3, method 3:
  - Added: hourly method collector & collector loop
- New standard on performance storage systems.
  - Modelling three options solar thermal:



#### vAConsult

SCF 4C17-CENmandate-12

- CEN mandate 495 Ecodesign -

- Activities:
  - Attending two workshops Ecodesign coordination group
  - Drafting a workplan for the TC312 work groups
  - Reporting to TC312, ESTIF (ESTESC) and SKNG
- Results:
  - Workplan for work groups
  - Experts involvement in revision of standards (SCF proposal 2013).

#### vAConsult

SCF 4C16a-Ecodes-12



- Activities:
  - Drafting of the document and technical report
  - First trial with a workshop (Frankfurt)
- · Results:
  - No final results
- Issues:
  - Unexpected extra public enquiry on transitional documents
    - Results expected in march an needed to complete the document and start with the workshop

### vAConsult

SCF 4C16a-Ecodes-12

- Ecodesign implementation -

- Activitie
  - Drafting Ecodesign documents (manual)
  - First trial with workshop (Frankfurt)
- · Results:
  - Draft manual (with templates and all instructions needed)
- · Romarks
  - Unexpected extra public enquiry on transitional documents
    - · Daily in the project. The last info is needed.
    - New version expected end of march

vAConsult

### Last sheet

I am very sorry not being present at your meeting Next time I will be there!

Any questions can be addressed to vaconsult@vaconsult.net

Gerard van Amerongen

I wish you a productive meeting

.

# Annex K Project presentation Strengthening Quality Infrastructure for Solar Energy in Maghreb"



